



**Guidelines for**

# **NUTANA UNNATA ABHILASHA (NUA)** **ODISHA**

**October 2023**

**Skill Development & Technical Education Department**  
**Government of Odisha**



# Executive Summary

The Nutana Unnata Abhilasha (NUA) Odisha scheme aims to empower Odisha's youth with continuous skilling, reskilling, and up skilling opportunity. With a budget of Rs. 385.00 crores for FY 2023-24 to FY 2025-26, the scheme covers all 30 districts, prioritizing Aspirational, Tribal, and remote areas.

To be implemented by the Directorate of Employment, Directorate of Technical Education & Training, and the World Skill Centre, the scheme leverages existing and new skilling institutions and partnerships with industries to deliver training.

Training offerings range from fresh skilling for youths and supplementary courses to digital and e-courses for higher education students. The scheme includes establishing advanced labs, incentivizing training providers, curriculum development, and training of trainers.

The NUA Odisha scheme signifies the state's commitment to inclusive growth through skill development, aligning modern technologies with traditional sectors for a dynamic and sustainable future.

**#NUAOdisha #SkilledOdisha**



**GOVERNMENT OF ODISHA  
SKILL DEVELOPMENT AND TECHNICAL EDUCATION DEPARTMENT**

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**NOTIFICATION**

No. SDTE-SD-MISC-0005-2023 7355 /SDTE, BBSR dated 06/10/23

**Sub: Nutana Unnata Abhilasha (NUA) Odisha scheme on skill development, training & employment.**

Government of Odisha in the Skill Development & Technical Education Department have been pleased to introduce and implement a new scheme called NUA Odisha from the date of issue this notification

The NUA Odisha scheme will work towards addressing the scarcity of skilled human resources in emerging trades by offering high-quality training, fostering industry linkages, and enhancing employability skills. It will also help to bridge the skill-gap in utilization of new-age technologies in traditional sectors (handicraft, handloom, agriculture), etc.

The scheme has been designed to cater to a wide range of beneficiaries ranging from school dropouts, NEET to engineering graduates and postgraduates (skilling, re-skilling, up-skilling) through various offerings including fresh skilling for youths; add-on-courses for existing students; digital and e-courses for youths in higher educational institutions; employability skills for students in various institutions, etc.

The detailed guidelines of the NUA Odisha scheme is enclosed with this Notification for information of all concerned.

**Order:** Ordered that the Resolution be published in the Extra-Ordinary issue of Odisha Gazette and copy of the same be supplied to All Departments of Government/ All Heads of Departments/ Assembly Secretariat/ Accountant General (A&E), Bhubaneswar.

**By Order of the Governor**

  
(Usha Padhee)

**Principal Secretary to Government**

Memo No. 7356 / SDTE, Bhubaneswar dated 06/10/23

Copy forwarded to the Director of Printing & Stationary and Publication, Odisha, Cuttack with a request to publish this Oder in the extra ordinary issue of the Odisha Gazette and supply 30 (thirty) copies to this Department.

Memo No. 7357 /SDTE, Bhubaneswar

OSD-cum-Addl. Secretary to Government

Copy forwarded to Principal Secretary to Governor, Odisha/ PS to Chief Minister/ PS to Minister, SD&TE / Addl. Secretary to Government, SD&TE Department-cum-OSD to Chairperson, OSDA/ OSD to Chief Secretary/ PPS to Principal Secretary, SD&TE Department for kind information of Hon'ble Governor/ Hon'ble Chief Minister/ Hon'ble Minister, SD&TE/ Chairperson, OSDA/ Chief Secretary/ Principal Secretary, SD&TE Department.

Memo No. 7358 /SDTE, Bhubaneswar

OSD-cum-Addl. Secretary to Government

Copy forwarded to Principal Accountant General (A&E), Odisha, Bhubaneswar / CEO, WSC, Bhubaneswar/ DE-cum-CEO, OSDA, Odisha, Bhubaneswar/ DTE&T, Odisha, Cuttack for information and necessary action.

Memo No. 7359 /SDTE, Bhubaneswar

OSD-cum-Addl. Secretary to Government

Copy forwarded to all Departments/ all Collector-cum-DMs/ all District Employment Officers/ persons concerned for information and necessary action.

OSD-cum-Addl. Secretary to Government

## 1.1 Background

Over the past few years, Odisha has undergone a notable transformation in various sectors, supported by a robust policy framework and effective leadership. Recognizing the significance of skilled human resources, the State has taken proactive measures to establish a strong skilling ecosystem. However, as times change and new demands emerge, it becomes crucial to equip the youth of Odisha with the latest skills. This will enable the State to leverage its demographic dividend and fuel its industrial growth effectively.

- a. The advent of automation and ground-breaking technological advancements is poised to bring about a revolution in the nature of work across various industries. Key trends like demographic transitions, Industry 4.0, Web 3.0, and extended reality technology will introduce vast possibilities, permanently reshaping the world of work. As a result, significant transformations in the workplace are anticipated.
- b. Considering these developments, it is crucial to comprehend and embrace these evolving trends, acknowledging their inevitability. It is imperative to develop appropriate policies and practices that align with the changing landscape of work. Equally important is the identification of the necessary skill mix required for individuals to thrive in their careers and personal lives, considering the evolving demands of the labor market.

NUA Odisha reflects the commitment of the government to ensure transformation of human lives through skilling leading to economic empowerment.

**The Nutana Unnata Abhilasha (NUA) Odisha** scheme will work towards addressing the scarcity of skilled human resources in emerging trades by offering high-quality training, fostering industry linkages, and enhancing employability skills. It will also help to bridge the skill-gap in utilization of new-age technologies in traditional sectors (handicraft, handloom, agriculture), etc.

## 1.2 Objectives

- a. Provide training in new-age technologies (Cloud Computing, AI, IoT, Automation, Robotics, 3D Printing) and various emerging trades to meet market demand.
- b. Democratize skilling by offering high-end courses to youth in educational and skilling institutions, improving their employability.
- c. Address the skilling needs of marginalized communities (SC, STs, PwDs, Girls) and the traditional sector for inclusive skilling.
- d. Establish state-of-the-art training centres with equipped labs, train trainers, and develop curriculum for an enabling skilling ecosystem.
- e. Foster effective industry collaboration through a differential approach and suitable incentives to enhance training quality and outcomes.
- f. Address local skill needs and support the efforts of the District Level Institutions.

# Nutana Unnata Abhilasha Odisha



## 1.3 Target Beneficiaries

The scheme will be open for any youth interested in skilling and possessing the required qualification as prescribed in the specific Job Role. Focus will be on including girls, PwDs, Transgenders and youth from the SC, ST, Minority communities.

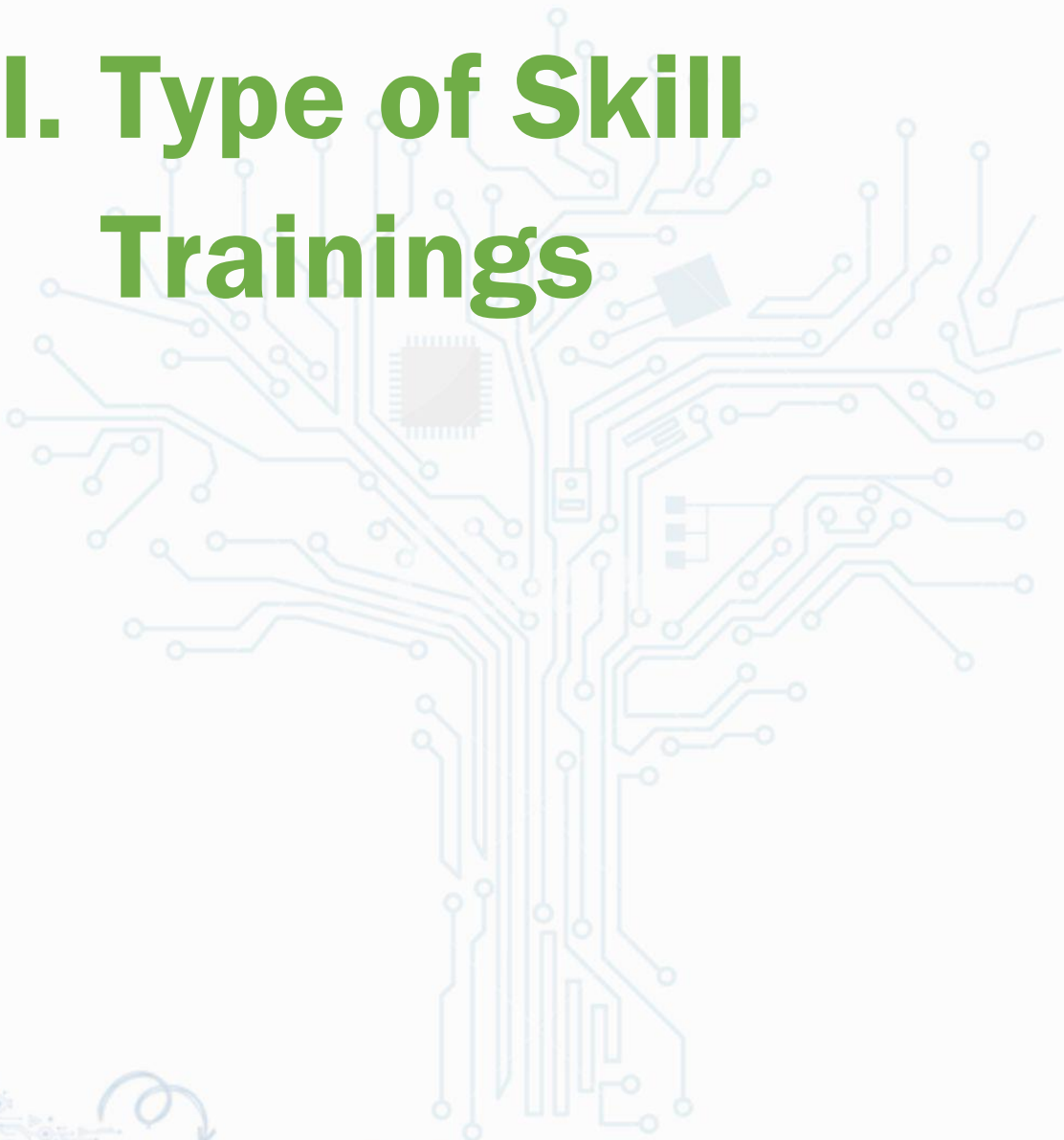
## 1.4 Geographical Coverage

The scheme will be implemented across the state covering all the 30 districts. Special emphasis will be given to Aspirational, Tribal, and remote districts.

## 1.5 Duration of the Scheme

The scheme will be initially implemented for 3 years i.e., FY 2023-24 to 2025-26 as a State Sector Scheme under the State Plan Budget. Based on the outcome of the scheme, the scheme may be continued with the approval of the competent authority.

## **II. Type of Skill Trainings**



The scheme will address the skilling requirement of various target group including dropouts, NEET, engineering graduates, etc; various segments including women, SC, ST, Transgenders, etc.; and various sectors like handicraft, Industry 4.0, Web 3.0, etc.

Offerings under the scheme will include fresh skilling for youths, add-on-courses for existing students, digital and e-courses for youths in higher educational institutions, employability skills for students in various institutions, etc.

## **2.1 Captive Placement through Recruit Train Deploy (RTD) method**

RTD model of Skill Development is an industry friendly approach to skilling where the industry has the flexibility to mobilize, screen, train, and place candidates as per their own requirement. This is a win-win situation for all stakeholders as Training is Industry led and customized, Candidate has Recruitment Letter prior to commencement of training and Government gets a better outcome on the expenditure made.

### **Salient Features:**

- a. Candidates are recruited, provided offer letter, and then provided industry relevant training as per requirement before placement (wage employment only).
- b. Industries have the flexibility to select the course to be offered [preferably National Skills Qualification Framework (NSQF) aligned with exceptions allowed on case-to-case basis].
- c. Assessment and Certification (A&C) by the industry or Awarding body (AB) recognized by National Council for Vocational Education and Training (NCVET).
- d. Training cost to be borne by the Government as per the extant norms.
- e. Captive Employers will be automatically empanelled, receive priority during target allocation, and other incentives like access to Skill Development Centres, etc. on case-to-case basis.
- f. Empanelment will be done round the year based on the application received from employers.

### **Commitment expected from the Captive Employer:**

- a. Minimum Training Infrastructure for training as per requirement of Job Role.
- b. Assessment and certification (A&C) from NCVET recognized ABs.
- c. Minimum placement of atleast 80% certified candidates in each batch or as decided by the Steering Committee.
- d. Placement of trained candidates needs to be in 'Captive Employment 'or Affiliate Companies.
- e. Candidates should be paid minimum wages as specified for skilled workers from time to time by the State where placement is being provided.



## 2.2 Regular Short-Term Training

Short Term Trainings (STTs) would generally range between 300 – 600 hours as prescribed in the NSQF aligned Job Roles as per market/industry demand. Trainings of short duration (<300 hrs) and longer duration (>600 hrs) can be offered depending on requirement in specific cases. These trainings will be offered in sectors where employment opportunity is high and there is an organic demand from the market. These trainings would cater to all the eligible youths with emphasis on girls, PwDs, SC, ST, Transgenders, Minorities, etc. These would be offered across the State in every district with efforts to reach out to candidates in every block of the State.

## 2.3 Overseas Placement by Overseas Employers

Training for overseas placement through Ministry of External Affairs (MEA) recognized and registered Recruiting Agents (RA) and Sending Organizations empanelled under National Skill Development Corporation (NSDC) for the following components:

- a. Domain training (if any) as per the requirements of the overseas employer
- b. Language training (if any)
- c. Migration support including travel & related documentation
- d. Post-placement monitoring and support

## 2.4 Digital Skilling

Credible agencies having relevant experience and expertise in providing online skill training programs.

### Features:

- a. Market-relevant courses to address higher-order skills requirements in the emerging knowledge sectors.
- b. Online courses through a web-portal for round the year skilling, reskilling, and upskilling.
- c. Training providers (TPs) with proven track record of delivering quality online training courses.
- d. Wide range of courses to be made available in industry domains, technologies, language skills, etc.
- e. Robust assessment and certification process to ensure quality and relevance of training.

## 2.5 Special Projects

Special Projects (SPs) will be project-based short-term and long-term skilling interventions that primarily meet the skilling needs of marginalized and vulnerable groups, difficult geographies and specialized training courses which are likely to be offered outside of regular skilling programmes. These projects can avail of certain exemptions granted with the approval of the Steering Committee.

## One District One Skill

A special initiative of One District One Skill will be undertaken under the scheme wherein District shall identify 1 Skill based on the strength of the district. This skill could be a future oriented skill or skill focusing on traditional sector. For e.g., Mining in Keonjhar, Coffee in Koraput, Textile/Handloom in Bargarh/Sonepur, etc. Cluster based approach could also be adopted to identify the skill cross-cutting one or more district. Convergence with line departments would be critical for effective implementation.

## 2.6 Training of Trainer

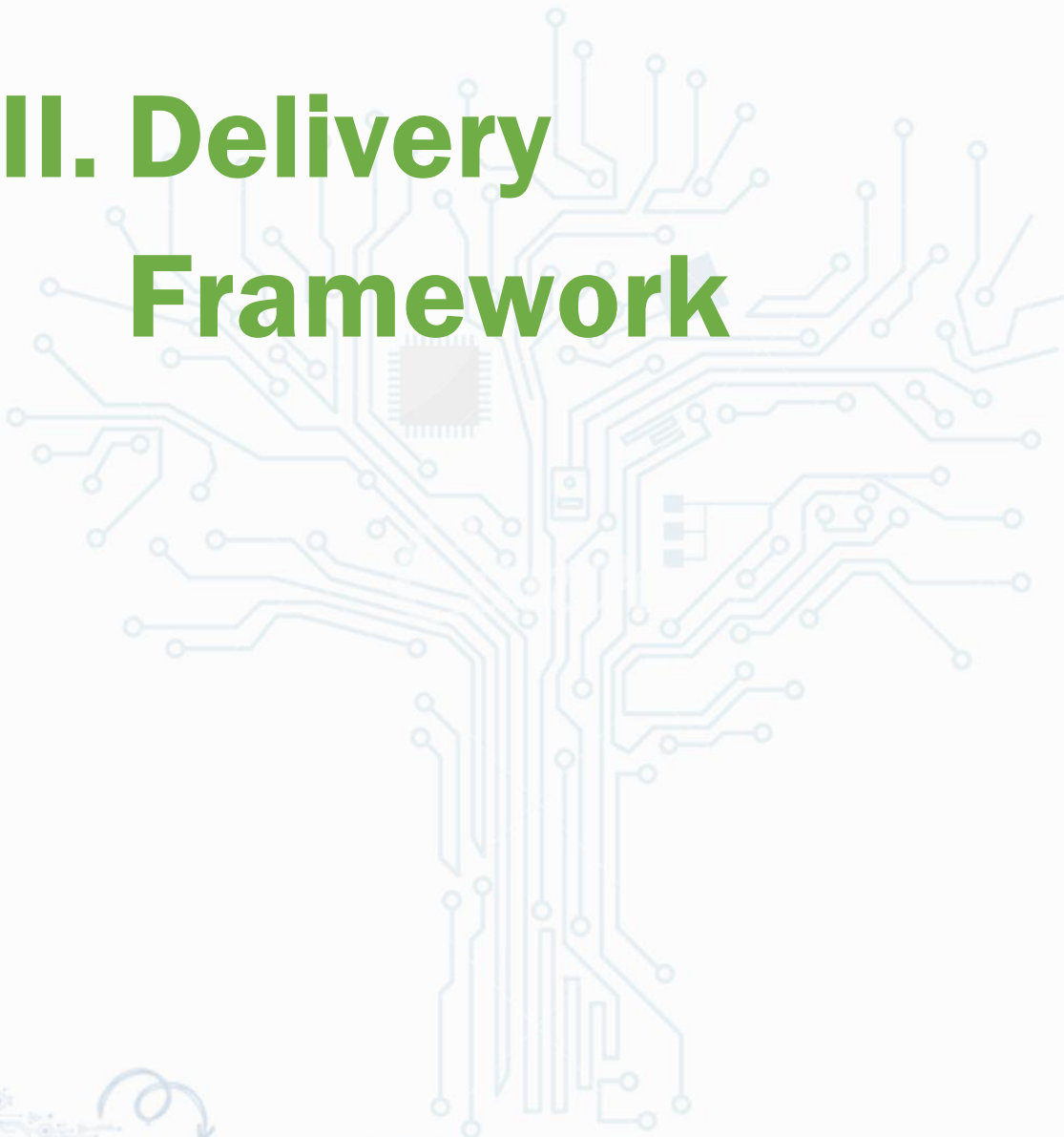
Good quality trainer is a pre-requisite for any outcome-oriented skilling programme. Training of Trainers (ToT) can be taken up under the scheme. Re-skilling and up-skilling of existing trainers and faculties in the Institutions can be taken up through agencies with prior experience of training of trainers. Effort will also be made for fresh skilling of trainers in new and emerging trades where there is a shortage.



Skilled in  
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# III. Delivery Framework



### 3.1 Implementing Organizations

The Directorate of Employment (DE), Directorate of Technical Education & Training (DTE&T), and World Skill Centre (WSC) shall implement the scheme as per the guidelines. These organizations (Implementing Agencies under NUA Odisha) will be supported appropriately to create a robust delivery framework in the State.

### 3.2 Institutions to be covered

- a. **Skilling Institutions of SDTE Department:** ITIs, Polytechnics, Skill Development Centres, Skill Development Extension Centres, Higher Technical Institutions (Government Engineering Colleges, Government Management Institutions, Technical Universities, World Skill Centre, other training centres (TCs) under the administrative control of the department, etc.
- b. **Government Skilling Institutions:** Central and State Government institutions involved in skilling like Central Tool Room and Training Centre (CTTC), Krishi Vigyan Kendra (KVK), Skill Development Institute (SDI), Central Institute of Petrochemicals Engineering & Technology (CIPET), National Institute of Electronics & Information Technology (NIELIT)
- c. **Educational Institutions:** Schools, Colleges, HEIs, Universities, etc.
- d. **Clusters:** Industry clusters, MSME Clusters, Craft Clusters, Agriculture Clusters, etc.

#### District Skill Development Centre

- There are multiple skilling institutions in the district belonging to SD & TE Department (Skill Development Centre, ITI, Polytechnic) and other departments.
- One of these Centre, with requisite infrastructure, shall be identified at the District/Sub District level as District Skill Development Centre which shall be the nodal skilling centre.
- The details of such identified centre to be shared with the SD & TE Department for vetting.
- District Skill Development and Employment Officer or the Skill Development & Employment Officer shall act as the Centre-in-charge.
- These Centres will largely operate in Plug and Play model, wherein facilities including common lab equipment, hostel facility, classroom furniture, common infrastructure like power backup, firefighting equipment, furnishings, etc. can be provided under the NUA Odisha Scheme. Funds for the same shall be provided to the DSDEOs based on the requirement.
- An annual calendar of training will be devised and published in advance keeping in view the skill gap and the availability of Project Implementing Agency (PIA) for the Centre. District Skill Development Plans to be referred and updated depending on the annual calendar of training.

### 3.3 Programme Implementing Agencies

Credible Program Implementing Agencies comprising reputed industries and training providers, industry associations, etc., will be onboarded to deliver the skilling programmes through an enabling policy framework based on differential and incentive-based approach. By encouraging the participation of high-quality PIAs, it is aimed to improve the overall effectiveness and impact of skill development programs in the state. These partnerships will not only enhance the training infrastructure but also ensure better placement opportunities for candidates, leading to their holistic development and the fulfilment of the state's skill development objectives.

Category	Type	Institutions	Type of Trainings
I	Government Institutions	Any department/ agency/ autonomous body/organization/Institution belonging to: a. Government of India b. Government of Odisha c. Other State Governments	All
II	Educational/ Technical Institutions (Government & Private)	Schools, Colleges, Technical and Professional Institutes, Higher Educational Institutes, Universities.	All (Except captive employment )
IV	Private Institutions	Company, Partnership, Proprietorship, Private Limited, Society, Trust, Association, etc. involved in Skilling meeting the following criteria: a. Registered legal entity in India b. Possess prior experience of undertaking skill development trainings. c. Should not have been blacklisted, suspended, or terminated by any agency of the Central Government, PSUs or by any department of State Government of India. d. Preferably should have an office in Odisha.	All
V	Overseas Employers	Training for overseas placement through MEA recognized and registered Recruiting Agents (RA) and Sending Organizations empaneled under NSDC and willing to offer: a. Domain training (if any) as per the requirements of the overseas employer b. Language training (if any) c. Migration support including travel & related documentation d. Post-placement monitoring and support	Overseas Employment
VI	Clusters, Community	a. Clusters: Industry clusters, MSME Clusters, Craft Clusters, Agriculture Clusters, etc.	All

Category	Type	Institutions	Type of Trainings
	Based Organizations, etc.	b. Community Based Organizations: Self Help Groups (SHGs), Farmer Producer Organization / Company, Cooperatives, etc.	

To encourage credible PIAs to participate in the scheme, a differential approach and incentive-based support will be provided under the scheme as elaborated in **Annexure I**.

### 3.4 Process for Selection of PIAs

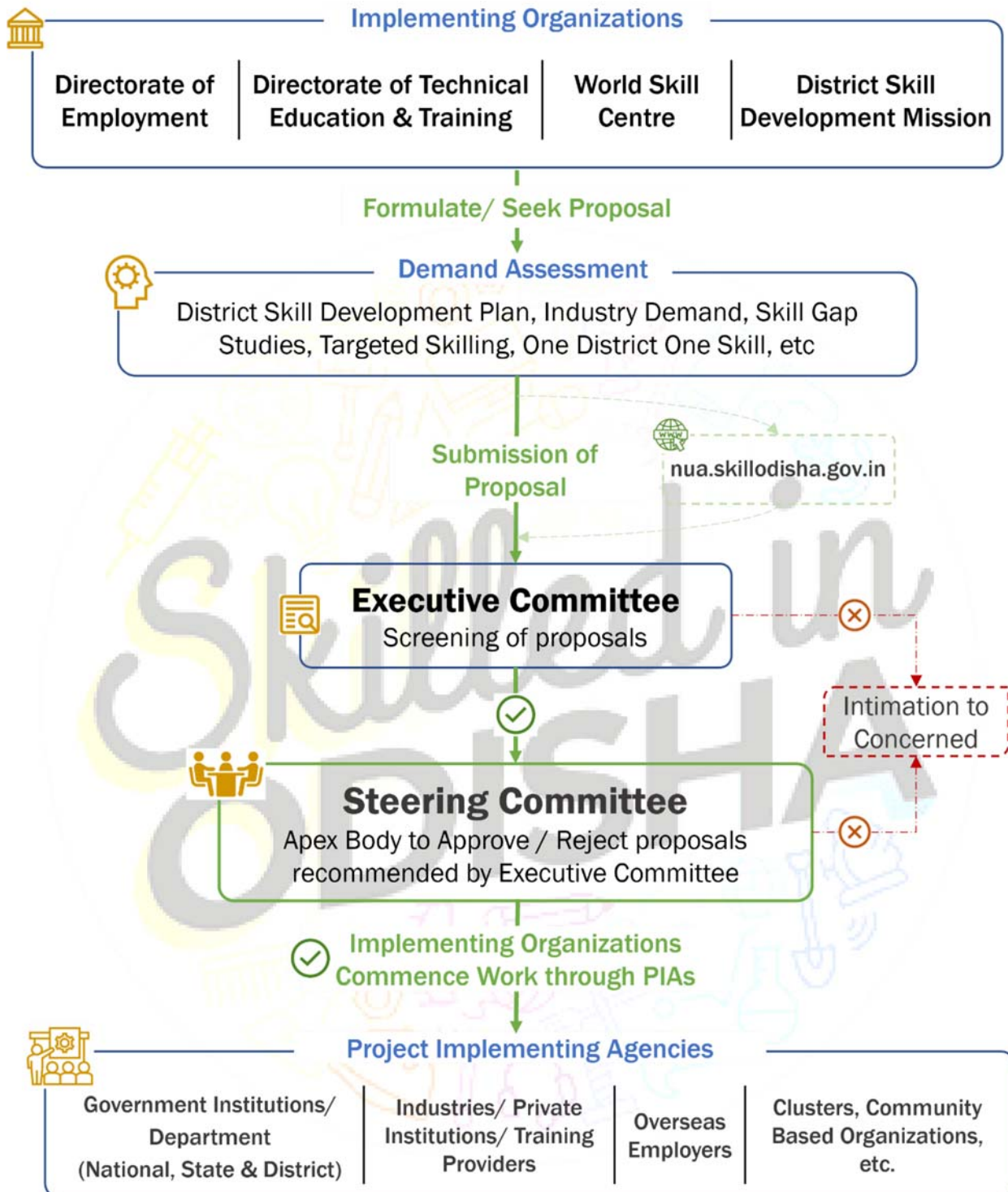
Selection of PIAs can be done based on the following:

- a. Automatic selection of certain categories of PIAs based on proposals received and as per the incentive matrix in **Annexure I**.
- b. Selection through EoI / RFP or any other process as deemed appropriate.
- c. Recommendation of District Skill Committee (DSC) headed by District Collectors.

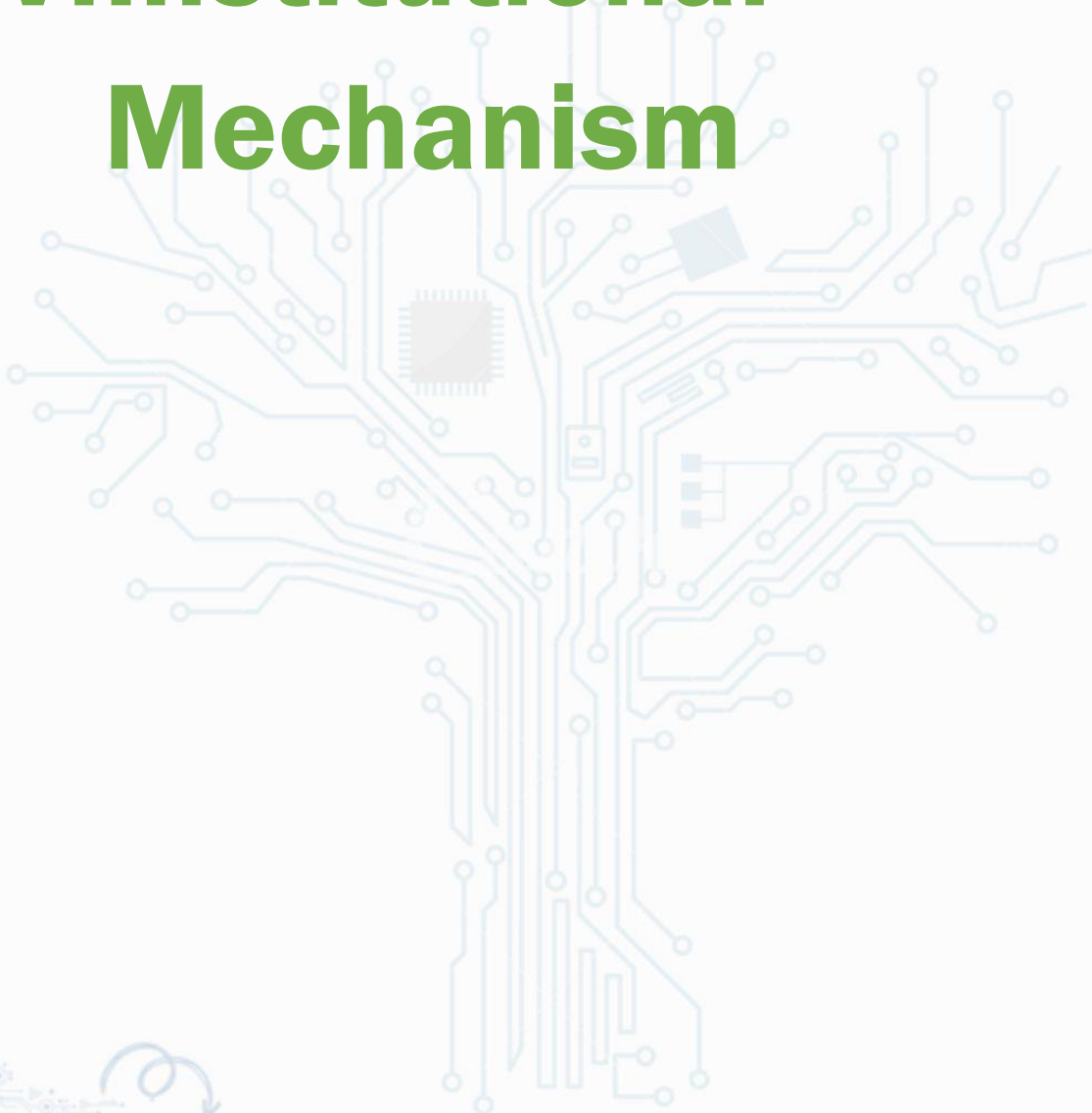
### 3.5 Process of Approval

- a. The Implementing Organizations will formulate or seek proposals depending on the skill gap or demand arising out of the District Skill Development Plans (DSDPs), Skill Gap Studies, Industry Demand, Targeted Skill for specific group or geography, One District One Skill, etc.
- b. These proposals can be sought from Industries, Government Institutions, SDTE Institutions, Clusters, Community Based Organizations, overseas employers, etc. with an objective to make them demand driven.
- c. District Skill Development Mission (DSDM) may also formulate proposals in consultation with other departments in the district to cater to their specific skilling requirements for effective convergence in both planning and implementation. Standalone proposals can also be submitted for specific targeted skilling critical for the district.
- d. The NUA Odisha Portal will have provision for round-the-year submission of proposals to meet the emerging needs.
- e. All such proposals will be scrutinized by the Executive Committee headed by Director, Employment cum CEO, OSDA.
- f. The Executive Committee should take due care for prioritization, de-duplication, and convergence with other available funding sources before recommending the proposals to the Steering Committee.
- g. The same shall be placed before the Steering Committee headed by Principal Secretary, Skill Development & Technical Education Department in the format at **Annexure II**.
- h. On merit, proposals can also be taken up directly by the Steering Committee.

## Project Formulation and Approval Matrix under NUA Odisha

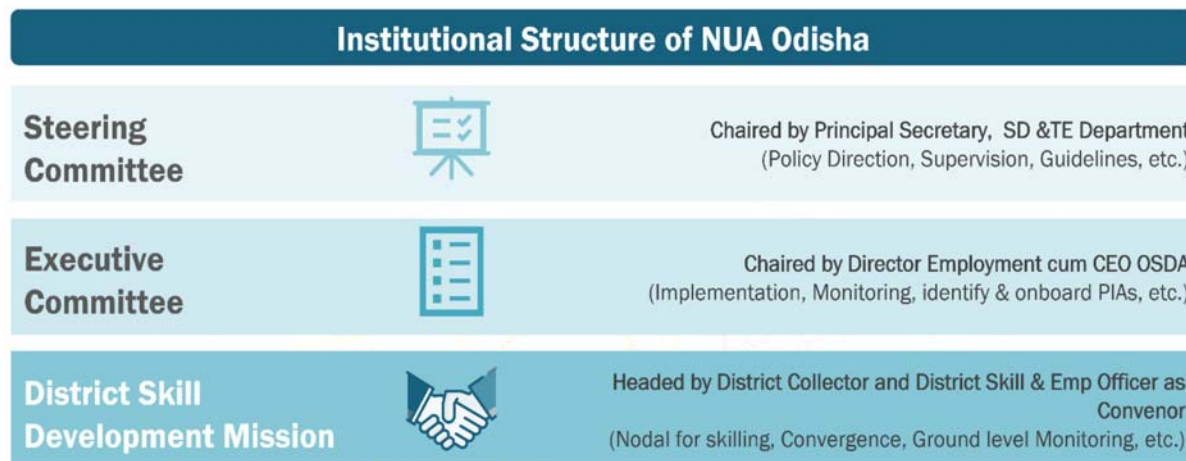


# IV. Institutional Mechanism





The Scheme will be implemented through a 3-tier structure comprising of the Steering Committee at the State-Level, headed by Principal Secretary, SD & TE Department; Executive Committee headed by Director of Employment-cum CEO OSDA at the implementing agency level and the District Skill Development Mission at the District Level.



#### 4.1 Steering Committee:

For effective implementation of the scheme, a Steering Committee will be formed with the following composition to provide overall strategic direction and policy inputs:

1	Additional Chief Secretary/ Principal Secretary/ Secretary, Skill Development & Technical Education Department	Chairperson
2	Financial Adviser, Skill Development & Technical Education Department	Member
3	Additional Secretary, Skill Development & Technical Education Department (in charge of Skill Development)	Member
4	Director, Technical Education and Training, SDTE Department	Member
5	Secretary, SCTEVT	Member
6 - 8	Representative from Department of Higher Education, Mission Shakti, and Industries (not below the rank of Director)	Member
9 - 10	Domain expert or sector leaders to be nominated by the Chairperson	Member
11	Director of Employment-cum CEO OSDA	Member Secretary

Note: Representatives from other Line Departments as Special Invitees when sectoral input or related proposals are to be discussed.

Roles and Responsibilities of the Steering Committee is at **Annexure III**.

#### 4.2 Executive Committee:

An Executive Committee will be constituted for day-to-day management of the scheme with the following composition:

1	Director of Employment-cum CEO OSDA	Chairperson
2	Additional Secretary in charge of OSDA	Member
3	Joint Director or above officer of Directorate of Employment in charge of Skilling	Member
4	Additional Director, Directorate of Technical Education and Training	Member
5	CEO, World Skill Centre, or representative	Member
6	Chief Technology Officer, OSDA	Member
7	Deputy Director, Employment	Convenor

Roles and Responsibilities of the Executive Committee is at [Annexure III](#).

### 4.3 District Skill Development Mission (DSDM):

At the District level, DSDMs will be setup under the chairpersonship of District Collector and District Skill Development & Employment Officers as convenors. The DSDMs will be the nodal agency for skilling under the scheme (and if required skilling schemes of other Department) and shall oversee the implementation and monitoring of the scheme at the District level. DSDMs will be strengthened and supported by Chief Minister's Skill Development Fellows (CMSDFs) comprising of bright and young professionals.



Details of the structure, composition of DSDM is at [Annexure IV](#).

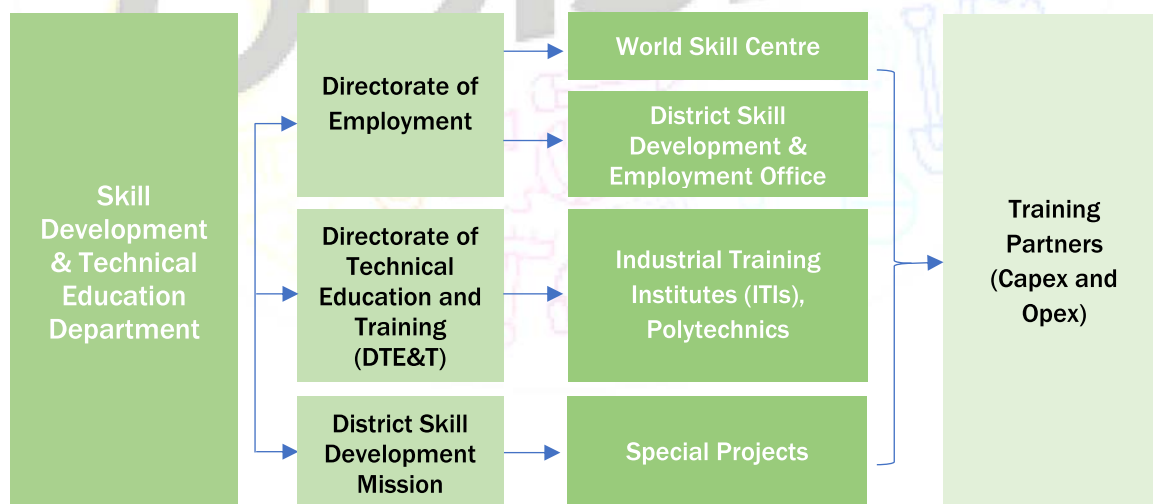
# V. Financial Management



## 5.1 Fund flow management

- a. The Implementing Organizations shall follow the guidelines of the scheme and instructions issued by the Department from time to time. They shall adhere to the provisions contained in the Odisha General Financial Rules (OGFR) and Delegation of Financial Power Rules (DFPR) and relevant instructions issued by the Finance Department, Government of Odisha from time to time, regarding the expenditure and submission of Utilisation Certificates (UCs).
- b. Funds shall be released to the implementing organizations based on the projects approved by the Steering Committee of NUA Odisha.
- c. Based on the requirement and approved project-based milestones, the funds shall be released by DoE and DTE&T to the PIAs and other implementing institutions (ITIs, Polytechnics, District Skill Devt Mission, etc.). The expenses for training shall be released based on the norms described in Paragraph 5.3.
- d. Generally, the first tranche of payment, shall not exceed 30% of the total estimated project cost approved by the Steering Committee. However, in exceptional cases the same may be modified with the approval of the Steering Committee. The next tranche shall depend on the agreed milestones and primarily based on the utilisation of 60% of the released funds, supported by the receipt of Utilisation Certificates (UCs).
- e. The implementing agencies and District Skill Development & Employment Office (DSDEO) shall open a dedicated nodal bank account in any scheduled commercial bank for all transactions that are required for the implementation of the scheme and the release of funds to its PIAs and vendors.

### Proposed Mechanism for Fund flow



## 5.2 Capital Expenditure

- a. Upto 25% of the total budget under the scheme will be utilized towards capital costs for establishing the state-of-the-art labs, augmenting existing labs, getting requisite equipment for training, refurbishing of training centres, etc.

- b. The Steering Committee under the scheme will decide on the quantum of funds to be provided considering the requirement on case-to-case basis, keeping in view the overall budget of the scheme.
- c. The implementing agency shall adhere the guidelines for procurement of goods and services, as per the extant provisions of OGFR, DFPR and instructions issued by the Finance Department, Government of Odisha from time to time.

### 5.3 Training Expenditure

- a. Training cost will include remuneration of trainers, course handbooks, raw materials, training aid, maintenance of tools, infrastructure wear & tear, training of trainers, industry visit expenses, consumables, electricity expenses, counselling expenses, supervisory & housekeeping, mobilization, assessment cost, rewarding cost, post certification monitoring etc.
- b. Cost of the training will be primarily based on the extant Common Norms notified by Ministry of Skill Development & Entrepreneurship (MSDE), Government of India. However, given the special nature of the scheme, the training cost or the opex will be decided with the approval of the Steering Committee based on the course to be offered, duration of training, infrastructure requirement, location of training and other associated factors.
- c. Additional funding through Industry participation, Corporate Social Responsibility (CSR), other schemes (e.g., SANKALP, etc.) will be explored wherever feasible.

Instalment	% age of Training Cost	Remarks
First	30	On commencement of training
Second	40	On successful completion of training and certification of trainees.
Third	30	On 70% verified placement on outcome as follows: a. Applicable for fresh training. b. The 2nd tranche will be calculated based on total cumulative 70% payment for candidates actually certified. c. The dropouts will not be considered for 2nd and 3rd tranche. The 1st tranche payment of the dropouts will be adjusted in next tranche

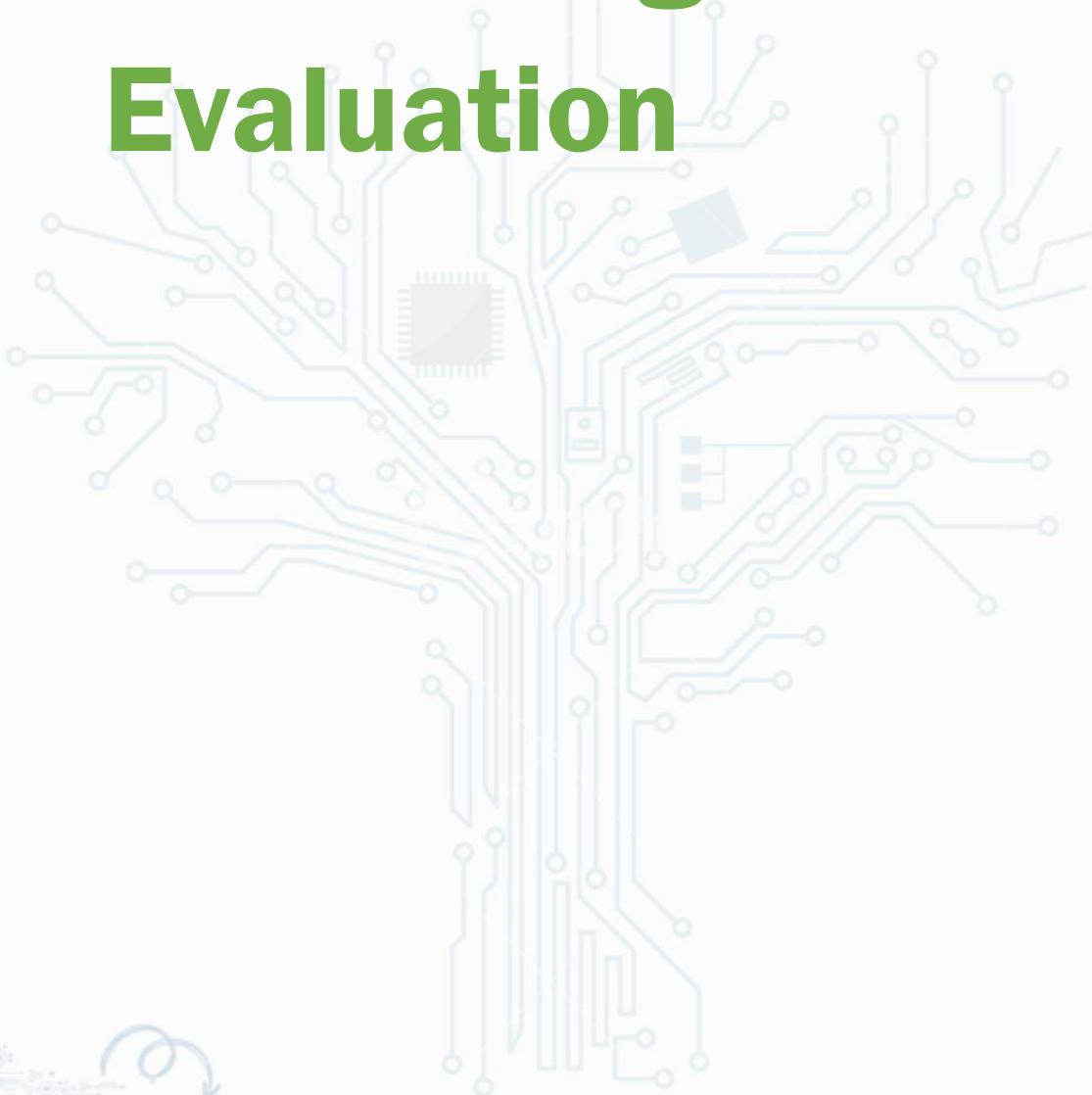
### 5.4 Administrative Expenditure

Upto 2 % of the budget limited to actuals will be utilized towards setting up of a Project Management Unit (PMU), deployment of young professionals/fellows at District level, media and awareness, monitoring, etc.

### 5.5 Audit

The expenditure incurred for the scheme shall be subject to Internal Audit and Audit by Accountant General (A&E), Odisha.

# VI. Monitoring and Evaluation



## 6.1 Monitoring

A robust monitoring mechanism will be put in place under the scheme to ensure effective implementation of the scheme.

- a. The Steering Committee and the Executive Committee shall monitor the implementation of the scheme.
- b. Periodic Field Visits will be made to various Training Centres during the implementation of the Scheme by officials at State, Directorates and District level.
- c. Aadhaar based registration of candidates will be made mandatory.
- d. Aadhaar Enabled Biometric Attendance System (AEBAS) will be mandatory for all candidates, trainers, assessors under the scheme unless specifically exempted.
- e. Installation of CCTV with livestreaming facility shall be made available in training centres, wherever possible.

### NUA Odisha Portal ([www.nua.skillodisha.gov.in](http://www.nua.skillodisha.gov.in))

NUA Odisha Portal will be the single point gateway for all trainings under the scheme. It shall be mandatory to register all the candidates through the NUA Odisha Portal. Registration of PIAs and course selection will also be done through the portal.

A dashboard on the Portal shall provide real-time reports on the progress of trainings and achievements made under the scheme.

## 6.2 Impact Assessment and Evaluation

The SD & TE Department or its implementing agencies may empanel external agencies for evaluation and impact assessment of the scheme to assess the impact of the project and decide on future course of action.

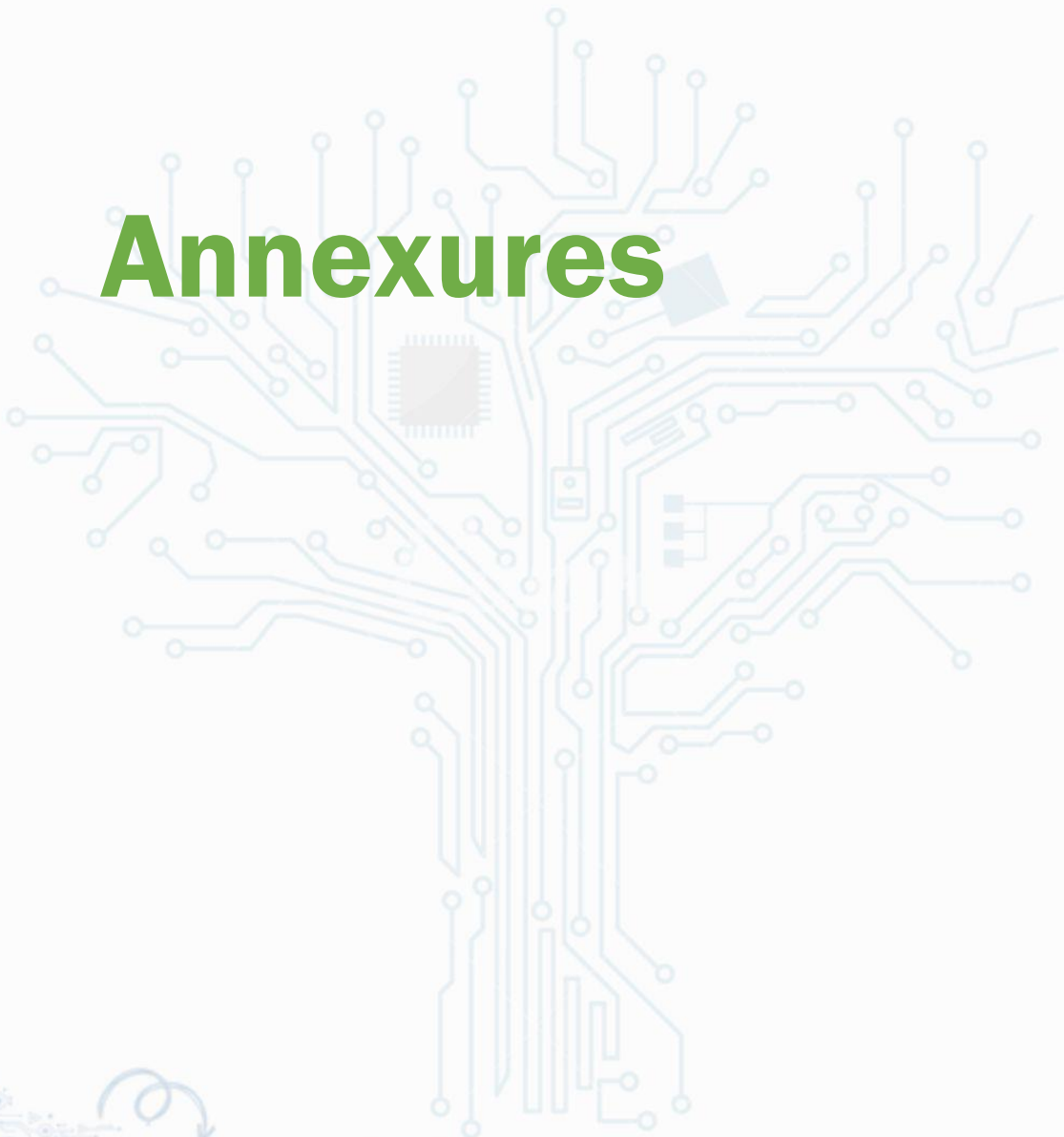
## 6.3 Capacity Building

Capacity building of all stakeholders will be carried out periodically through training programmes, webinars, State/Regional/Zonal review meetings, etc.

## 6.4 Feedback Mechanism

Qualitative feedback from trainees (i.e., candidate satisfaction surveys will be conducted during training), trainers and training centres will be sought through NUA Odisha Portal.

# Annexures





## Annexure I: Incentives to PIAs

In addition to the provisions under the guidelines of the respective scheme, the following incentive may be provided to the PIAs with the approval of the Steering Committee.

SI No	Type of PIAs	Incentive Proposed
1.	<p>Apex PIAs Government Institutions, Government Educational/Technical Institutions and Private Institutions/ Entities fulfilling the following criteria will get priority and swift approvals for skilling:</p> <p>a. Institutions recognized as Awarding Body by NCVET (CIPET, NIELIT, etc).</p> <p>b. Institutions of National Repute operating in multiple States and involved in Skilling. (e.g., NTTF, etc.)</p> <p>c. CSR wings or Associated organizations of reputed companies like (TATA, JSW, etc.) having presence in the State for the past 2 years.</p>	<p>a. Automatic empanelment, priority in target allocation.</p> <p>b. Free-of-cost usage of existing infrastructure in SDC/ SDEC.</p> <p>c. Capex (training centre, lab, hostel, etc.) and opex support by the Government on case-to-case basis. Support to be provided in case the institution is willing to offer training in its own premise.</p> <p>d. Funds for setting up of labs using proprietary equipment critical for the training.</p> <p>e. Additional Incentive for ensuring placement beyond 90%.</p>
2.	Captive Employers	<p>a. Automatic empanelment, priority in target allocation.</p> <p>b. Free-of-cost usage of existing infrastructure in SDC/SDEC</p> <p>c. Funds for setting up of labs using proprietary equipment critical for the training.</p> <p>d. Additional Incentive for ensuring placement beyond 90%.</p>
3.	PIAs offering Placement as mandated under the scheme	<p>a. Reimbursement of Training Cost as per Common Cost Norms or Placement Linked Training Program (PLTP) Guidelines.</p> <p>b. Additional incentive will be applicable in case of operation in difficult geographies.</p>

SI No	Type of PIAs	Incentive Proposed
4.	Overseas Employers	<p>a. Free-of-cost usage of existing infrastructure in SDC/SDEC, ITIs, Polytechnics on case-to-case basis.</p> <p>b. Additional Incentive for Overseas Placement in addition to the regular training cost as per Common Cost Norms.</p>
5.	Digital Skilling	<p>a. Access to a large universe of students.</p> <p>b. Partially/Fully funded courses.</p>
6.	Clusters, Community Based Organizations, etc.	<p>a. Can undertake skill programmes for local youths for which capex and opex support could be provided.</p> <p>b. Placement could be delinked considering the type of training.</p> <p>c. Flexibility to hire the service of Training Provider to provide training.</p>

#### **Incentive for PIAs in Priority Districts:**

In addition to the above, the following incentives to PIAs in Priority Districts viz. Boudh, Bolangir, Deogarh, Gajapati, Kalahandi, Kandhamal, Koraput, Malkangiri, Nabarangpur, Nuapada and Rayagada.

- a. Unutilized Infrastructure in SDC and other institutions under administrative control of SDTE will be made available free of cost or at reduced rate on case-to-case basis.
- b. Upto 10% of the applicable training cost as an additional incentive.
- c. Additional incentives, if any, to be provided to PIA shall be decided by the Steering Committee on case-to-case basis.

## Annexure II: Format for Submission of Proposal to Steering Committee

PIA Details						
1	Name of the PIA					
2	Type of Entity	Government	Yes/No	Private	Yes/No	
3	Annual Turnover (Rs in crore)					
4	Registered Office Address					
Proposal Details						
5	Title of the Proposal					
6	Type of Training Proposed	Captive Employment		Regular Term	Short Term	
		Digital Skilling		Special Project		
		Overseas Employment		Training of Trainers		
7	Trades Proposed	List of NSQF aligned Trades		List of Non NSQF Trades		
		•		•		
		•		•		
		•		•		
		•		•		
8	No of Individuals to be Skilled	Male		Female		Total
9	Proposed Location					
10	Training Centre Identified	SDC/ SDEC	Yes/No	ITI/ Polytechnic	Yes/No	
		Rented Centre	Yes/No	Own Premise	Yes/No	
11	Project Duration					
12	Amount Sought (Rs in Lakh) (Details to be provided in Appendix I)	Capex		Opex		Total
13	Proposal in Brief (Salient features only)					
14	Support sought under the Scheme					
Observation and Recommendation of Executive Committee						
15	Observation of the Executive Committee					
16	Recommendation of the Executive Committee					



## **Annexure III: Roles and Responsibilities of Steering and Executive Committee**

### **Roles and Responsibilities of Steering Committee**

Steering Committee will

- a. Provide broad policy direction to concerned stakeholders for effective implementation of the Scheme.
- b. Propose changes in the guidelines, if required, during implementation of the scheme keeping in view emerging needs and dynamism of the skill ecosystem.
- c. Decide on the financial norms for various offerings under the scheme based on the recommendation of the Executive Committee.
- d. Deliberate and approve proposals recommended by the Executive Committee as per the provisions of the scheme.
- e. On case-to-case basis review and approve relaxation on provisions of the extant scheme guidelines after due diligence and without affecting the broad design of the scheme and financial provisions.
- f. Ensure effective implementation of the scheme through periodic monitoring and review.
- g. Approve Media Plan and strategy for creating awareness of the scheme among various stakeholders.
- h. Delegate any such matter, as required, to be dealt by the Executive Committee of the Scheme.
- i. Take up matters related to convergence among different schemes and programmes of other Departments.
- j. Take up any other matter, deemed fit, for the benefit of the scheme and effective implementation of the scheme.

The steering Committee shall meet atleast once in a month initially for rolling out the scheme and then preferably meet every quarter. And if required, the Chairperson can convene a meeting anytime as per the requirement.

### **Roles and Responsibilities of Executive Committee**

The Executive Committee under the Chairpersonship of Director Employment cum Chief Executive Officer, Odisha Skill Development Authority, will:

- a. Review, scrutinize, and recommend proposals for approval by the Steering Committee.
- b. Create an online mechanism for submission and receipt of proposals round the year based on the scope of the scheme.
- c. Review the progress of the scheme and take corrective actions as deemed necessary.
- d. Decide on focussed groups and geographies in addition to the existing provisions in the guidelines depending on the special requirement and skilling need.



## Annexure IV: District Skill Development Mission

Decentralizing skilling efforts down to the district level holds immense importance in effectively addressing local needs, promoting inclusivity, and driving sustainable development across the country. Each district in the State possesses its unique socio-economic challenges and opportunities. By decentralizing skilling initiatives, tailored training programs can be designed to align with the specific industries and demands of each district. This localized approach ensures that individuals are equipped with skills that are directly applicable to the job market within their region.

This bottom-up approach will not only enhance employability but also empower individuals and communities, ultimately transforming the landscape of skill development in the State.

### District Skill Development Mission (DSDM)

DSDM will be the apex body for promoting Skill Development Initiatives at the District Level in a Mission Mode under the aegis of the Skill Development & Technical Education Department.

#### Composition

District Collector	Chairperson
Chief Development Officer cum Executive Officer, Zilla Parishad	Vice – Chairperson
Project Administrator, ITDA	Member
District Planning Officer	Member
District Education Officer	Member
District Labour Officer	Member
District Industry Officer	Member
Lead District Manager	Member
District Social Welfare Officer	Member
District Social Security Officer	Member
District Welfare Officer	Member
District Level Sectoral Officer (Agriculture, Horticulture, Animal Husbandry, Fisheries, Panchayat, Mines, Coffee, Tourism, Textiles, etc.)	Member (s)
Principal of ITI and Polytechnic	Member
1 – 3 Industry Representative	Member (s)
District Skill Development cum Employment Officer	Member Secretary

District Collector may nominate any other member, as deemed fit. Meeting shall be convened once every quarter and if required, the Chairperson can convene a meeting at any time.

#### Roles and Responsibilities:

##### Identify and Plan

1. Conduct, facilitate and track the skill gaps across the district. Project future demand and devise requisite delivery mechanism.

2. As the apex and nodal body for Skill Development in the District, the DSDM shall be responsible for drawing out an action plan for expanding skill development programmes in the District.
3. Approve the District Skill Development Plan prepared by the District Skill Executive Committee (DSEC) and ensure that the plan reflects the skilling aspiration of the district.
4. Identify and mobilize credible Programme Implementing Agencies and Training Providers.

#### **Promote Convergence**

5. Identify schemes and programmes of various departments related to Skill Development and mobilize resources available under the schemes/programmes for convergence and optimal utilization.
6. Ensure cross utilization of all skilling infrastructure available in the district.

#### **Industry Linkage:**

7. Build and nurture relationship with local industries in the District to effectively assess their skill gaps and onboard them as partners in skill development.
8. Work with industries to promote offtake of apprentices

#### **Counselling and mobilization**

9. Facilitate regular conduct of counselling camps, job fairs, school connect programmes for encouraging more youths to undertake skill development.
10. Ensure effective utilization of the Model Career Centres. Design a calendar of event to attract more youth and publicise the same.

#### **Promote Innovation**

11. Design innovative skilling projects keeping in view the specific needs of the district with strong emphasis on convergence and improving employability.
12. Formulate special projects aligned with the needs of specific groups like transgenders, inmates of jail, orphans, differently abled, etc.

#### **Monitoring and Supervision**

13. Monitor the progress of various skill development programmes in the district to ensure better outcome.
14. Review the utilization of all skilling infrastructure and ensure their optimal utilization.
15. **Any other task, instrumental for the expansion of skill development activity in the District.**

#### **District Skill Executive Committee (DSEC)**

The DSEC will function under the overall guidance of the District Skill Development Mission and shall be responsible for actual implementation of the mandate of the DSDM.

<b>District Skill Development &amp; Employment Officer</b>	<b>Convenor</b>
District Welfare Officer or representative	Member
GM, DIC or representative	Member



District Social Security Officer or representative	Member
District Education Officer or representative	Member
DPM, OLM	Member
DPC, Mission Shakti	Member
Deputy CEO, ORMAS	Member
Principal of Govt ITI and Polytechnic	Member (s)

District Collector may nominate any other member, as deemed fit. Meeting shall be convened every month and if required, the convenor can convene a meeting at any time.

### **Roles and Responsibilities:**

- Establish mechanisms for monitoring and evaluating the progress of skill development programs through collection of data on the number of youths trained, their skill development outcomes, and job placements.
- Ensure updation of DSDP by interacting with local industries and identifying skill gaps and the skill requirement.
- Identify potential training programmes and the agencies/organizations to conduct the trainings.
- Work with various institutions, organizations and departments in the district for effective mobilization of candidates.
- Manage and operate the District Skill Development Centre.
- Collaborate with various stakeholders such as local government agencies, educational institutions, industry associations, and employers to foster partnerships to run District Skill Development Centre smoothly.
- Ensure the quality of training programs and services provided by skill development providers within the district.
- Create awareness about skill development opportunities and the importance of skill development within the district. Promote skill development through various communication channels.
- Focus on inclusivity by ensuring that skill development opportunities are accessible to various segments of the population, including women, minorities, and people with disabilities.
- Provide feedback to the DSDM and other relevant bodies on policy matters related to skill development and advocate for changes or improvements when necessary.

### **Strengthening the DSDM:**

- a. The District Skill Development & Employment Office will be the secretariat of the DSDM and anchor the activities of the Mission.
- b. The DSDM through the District Skill Development & Employment Office will be provided with requisite funds depending on the requirement.
- c. 1 – 2 Chief Minister’s Skill Fellow will be supported under the NUA Odisha Scheme, and they shall be attached with the District Skill Development & Employment Officer, and they shall be primarily responsible for assisting and supporting the District Skill Development Mission.

### **Amendment to the Guidelines:**

The guidelines reflect the agility and flexibility embedded in the scheme to cater to a wide spectrum of youths. Notwithstanding anything in the guidelines, the Steering Committee under the Scheme shall be able to approve innovative proposals in consonance with the broad contours of the scheme.

Any dispute arising shall be dealt as per the extant procedure and norms of Government of Odisha.





# Skilled in ODISHA



PRESS BRIEF

**Nutana Unnata Abhilasha (NUA) Odisha**

The Cabinet approved the Nutana Unnata Abhilasha (NUA) Odisha scheme with an outlay of Rs. 385.00 crores to skill a lakh of youth every year in the State during next 3 years.

The scheme will work towards addressing the scarcity of skilled human resources in emerging trades by offering high-quality training, fostering industry linkages, and enhancing employability skills. It will also help to bridge the skill-gap in utilization of new-age technologies in traditional sectors (handicraft, handloom, agriculture), etc. Offerings will include fresh skilling for youths, add-on-courses for existing students, digital and e-courses for youths in higher educational institutions, employability skills for students in various institutions, etc.

To be implemented across the 30 Districts in the State, skilling, reskilling, and upskilling opportunities will be provided through Skilling Institutions of the SD & TE Department (ITI, Polytechnic, etc.), Govt Skilling Institutions, Educational Institutions, Clusters (MSME, Agriculture, Craft, etc).

Credible Program Implementing Agencies comprising reputed industries and training providers, industry associations, etc will be onboarded to deliver the skilling programmes through an enabling policy framework based on differential and incentive-based approach.

The establishment of state-of-the-art training centres, well-equipped labs, and a strong skilling ecosystem will further facilitate strengthening the Skilled-in-Odisha brand.

As envisaged in the Budget 2023-24, NUA Odisha reflects the commitment of the Government to ensure transformation of human lives through Skilling leading to economic empowerment.

## ପ୍ରେସ ବିଜ୍ଞପ୍ତି

## ନୂତନ ଉନ୍ନତ ଅଭିଳାଷା (NUA) ଓଡ଼ିଶା

ଆସନ୍ତା ୩ ବର୍ଷ ମଧ୍ୟରେ ରାଜ୍ୟରେ ପ୍ରତିବର୍ଷ ଏକ ଲକ୍ଷ ଯୁବକଯୁବତୀଙ୍କୁ ଦକ୍ଷ କରିବା ପାଇଁ ୩୮୫.୦୦ କୋଟି ଟଙ୍କା ବ୍ୟୟ ଅଟକଳରେ ନୂତନ ଉନ୍ନତ ଅଭିଳାଷା (NUA) ଓଡ଼ିଶା ଯୋଜନାକୁ କ୍ୟାବିନେଟ୍ ଅନୁମୋଦନ କରିଛି।

ଉନ୍ନତମାନର ପ୍ରଶିକ୍ଷଣ ପ୍ରଦାନ, ଶିକ୍ଷା ସଂଯୋଗକୁ ପ୍ରୋତ୍ସାହିତ କରିବା ଏବଂ ନିୟୁକ୍ତି ଦକ୍ଷତା ବୃଦ୍ଧି କରି ଉଦ୍ୟୋଗୀମାନ ଶ୍ରେଣୀରେ ଦକ୍ଷ ମାନବ ସମ୍ବଳର ଅଭାବକୁ ଦୂର କରିବା ଦିଗରେ ଏହି ଯୋଜନା କାର୍ଯ୍ୟ କରିବ । ପାରମ୍ପରିକ ଶ୍ରେଣୀ (ହସ୍ତଶିଳ୍ପ, ହସ୍ତତନ୍ତ, କୃଷି ଇତ୍ୟାଦି)ରେ ନୂତନ ଯୁଗର ଜ୍ଞାନକୌଶଳର ବ୍ୟବହାରରେ ଥିବା ଦକ୍ଷତା-ବ୍ୟବଧାନକୁ ଦୂର କରିବାରେ ଏହା ସହାୟକ ହେବ। ଏଥିରେ ଯୁବବର୍ଗଙ୍କ ପାଇଁ ନୂତନ ଦକ୍ଷତା, ବିଦ୍ୟମାନ ଛାତ୍ରଛାତ୍ରୀଙ୍କ ପାଇଁ ଆର୍ଥ୍ ଅନ୍ ଫିଲ୍ ପାଠ୍ୟକ୍ରମ, ଉଚ୍ଚ ଶିକ୍ଷାନୁଷ୍ଠାନରେ ଯୁବକମାନଙ୍କ ପାଇଁ ଡିଜିଟାଲ ଓ ଇ-ପାଠ୍ୟକ୍ରମ, ବିଭିନ୍ନ ଅନୁଷ୍ଠାନରେ ଛାତ୍ରଛାତ୍ରୀଙ୍କ ପାଇଁ ନିୟୁକ୍ତି ଦକ୍ଷତା ଇତ୍ୟାଦି ରଖାଯିବ।

ରାଜ୍ୟର ୩୦ଟି ଜିଲ୍ଲାରେ କାର୍ଯ୍ୟକାରୀ ହେବାକୁ ଥିବା ଦକ୍ଷତା ବିକାଶ ଓ ବୈଷୟିକ ଶିକ୍ଷା ବିଭାଗର ଦକ୍ଷତା ଅନୁଷ୍ଠାନ (ଆଇଟିଆଇ, ପଲିଟେକ୍ନିକ୍ ଇତ୍ୟାଦି), ସରକାରୀ ଦକ୍ଷତା ଅନୁଷ୍ଠାନ, ଶିକ୍ଷାନୁଷ୍ଠାନ, କ୍ଲଷ୍ଟର (ଏମ୍ଏସ୍ଏମ୍ଏଲ୍, କୃଷି, ହସ୍ତଶିଳ୍ପ ଇତ୍ୟାଦି) ମାଧ୍ୟମରେ ଦକ୍ଷତା, Reskilling ଏବଂ Upskilling ସୁଯୋଗ ଯୋଗାଇ ଦିଆଯିବ।

ପ୍ରତିଷ୍ଠିତ ଶିକ୍ଷା ଏବଂ ପ୍ରଶିକ୍ଷଣ ପ୍ରଦାନକାରୀ, ଶିକ୍ଷା ସଂଘ ଇତ୍ୟାଦିଙ୍କୁ ନେଇ ଗଠିତ ବିଶ୍ୱସନୀୟ କାର୍ଯ୍ୟକ୍ରମ କାର୍ଯ୍ୟକାରୀ ସଂସ୍ଥା ଗୁଡ଼ିକୁ ଭିନ୍ନ ଏବଂ ପ୍ରୋତ୍ସାହନ ଭିତ୍ତିକ ଆଭିମୁଖ୍ୟ ଉପରେ ଆଧାରିତ ଏକ ସକ୍ଷମ ନୀତି ତାହା ମାଧ୍ୟମରେ ଦକ୍ଷତା କାର୍ଯ୍ୟକ୍ରମ ପ୍ରଦାନ କରିବା ପାଇଁ ନିୟୋଜିତ କରାଯିବ ।

ରାଜ୍ୟରେ ଅତ୍ୟାଧୁନିକ ପ୍ରଶିକ୍ଷଣ କେନ୍ଦ୍ର, ସୁସଜ୍ଜିତ ଲ୍ୟାବ୍ ଏବଂ ଏକ ସୁଦୃଢ଼ ଦକ୍ଷତା ପରିବେଶ ପ୍ରତିଷ୍ଠା ହେଲେ 'ସ୍କିଲ୍-ଇନ୍-ଓଡ଼ିଶା' ବ୍ରାଣ୍ଡକୁ ଆହୁରି ସୁଦୃଢ଼ କରିବାରେ ସହାୟକ ହେବ।

୨୦୨୩-୨୪ ବଜେଟରେ ପରିକଳ୍ପନା କରାଯାଇଥିବା ଅନୁଯାୟୀ, NUA ଓଡ଼ିଶା ଅର୍ଥନୈତିକ ସଶକ୍ତୀକରଣ ଦିଗରେ ଦକ୍ଷତା ମାଧ୍ୟମରେ ରାଜ୍ୟବାସୀଙ୍କ ଜୀବନରେ ପରିବର୍ତ୍ତନ ସୁନିଶ୍ଚିତ କରିବା ପାଇଁ ଓଡ଼ିଶା ସରକାରଙ୍କ ପ୍ରତିବଦ୍ଧତାକୁ ପ୍ରତିଫଳିତ କରୁଛି।

## Disclaimer

All information contained in this Request for Proposal (RFP) provided is in the good interest and faith. This is neither an agreement and nor an offer/ invitation to enter into an agreement of any kind with any party.

Though adequate care has been taken in the presentation of this RFP document, the interested bidders shall satisfy themselves that the document is complete in all respects. The information published in this document is not intended to be exhaustive. Interested Bidders are required to make their own enquiries and assumptions wherever required.

Intimation of discrepancy, if any, should be given to the specified office immediately. If no intimation is received by this office by the date mentioned in the document, it shall be deemed that the RFP document is complete in all respects and firms submitting their bids are satisfied that the RFP document is complete in all respects.

Odisha Skill Development Authority reserve the right to reject any or all the applications submitted in response to this RFP document at any stage without assigning any reasons whatsoever. Odisha Skill Development Authority also reserves right to withhold or withdraw the process at any stage with intimation to all who have submitted their bids in response to this RFP.

Odisha Skill Development Authority reserves the right to change/ modify/ amend any or all of the provisions of this RFP document without assigning any reason. Any such change would be communicated to the bidders by posting it on the website of Odisha Skill Development Authority. Neither Odisha Skill Development Authority nor their employees and associates will have any liability to any prospective Bidder interested to apply or any other person under the law of contract to the principles of resolution or unjust enrichment or otherwise for any loss, expense or damage which may arise from or be incurred or suffered in connection with anything contained in this RFP document, any matter deemed to form part of this RFP document, the award of the Assignment, the information and any other information supplied by or on behalf of Odisha Skill Development Authority or their employees and Bidder or otherwise arising in any way from the selection process for the Assignment.

Information provided in this document or imparted to any Bidder as part of RFP process is confidential to OSDA and shall not be used by the Bidder for any other purpose, distributed to, or shared with any other person or organization.



## ODISHA SKILL DEVELOPMENT AUTHORITY

### Request for Proposal (RFP) for Selection of Agency for online licenses to impart Digital Skills under the NUA scheme of Government of Odisha in Technical Institutes

No. OSDA /2023/OSDA -TRG -MISC-0002-2023/DE

Date: 29.06.2023

Odisha Skill Development Authority Bhubaneswar, Odisha, invites Proposals from interested agency to supply online learning platform licenses for imparting digital skills to students of institutes in Odisha. The training programs offered will be to meet the current as well as future skill needs of the respective industry.

The details regarding eligibility criteria, scope of work to be taken up, RFP schedule, terms and conditions and the prescribed application formats are available in the tender section of <https://skillodisha.gov.in>.

. Interested applicants may send their offers containing all the requisite details in sealed covers to the undersigned by **4 P.M. of 18/08/2023** through Registered Post/Speed Post/ Courier only and the same will be opened at **4.30 P.M. on the same day**. The Authority reserves the right to accept or reject any or all the offers without assigning any reason thereof.

**Any updated, corrigendum, addendum etc. shall be made available only at Tenders section of the OSDA portal.**

S d/-

**Chief Executive Officer  
Odisha Skill Development Authority**

Sriya Square, Unit-3, Bhubaneswar – 751007, Odisha,  
Ph. No. - (0674) 2391320, Website: [www.skillodisha.gov.in](http://www.skillodisha.gov.in),

E-Mail: [dirosems@gmail.com](mailto:dirosems@gmail.com) / [emp.osda2018@gmail.com](mailto:emp.osda2018@gmail.com) / [ceo.osda@skillodisha.gov.in](mailto:ceo.osda@skillodisha.gov.in)

## Instructions to the Bidders

- I. Odisha Skill Development Authority (OSDA), an apex body of Govt of Odisha, since its formation is working relentlessly towards Government of Odisha's highest priority i.e. skill development in the State. Odisha Skill Development Authority (OSDA)'s, primary objective is to guide, implement, coordinate, and oversee all skill development programs in the state. OSDA also ensures quality skill training standards and sustained employability of trained youth, with an objective to provide outstanding skilled workforce comparable to the best in the world. OSDA has been implementing some of the flagship schemes like PMKVY, Chief Minister Employment Generation Scheme (CMEGP) and Placement Linked Training Program (PLTP). Apart from the primary objective of imparting quality skill education to the youth, it has been endeavoured by the Authority to also provide better job opportunities to the youth.
- II. Government of Odisha in the recent budget presentation have earmarked INR 100 crores toward imparting Digital Skilling on 24 February 2023, when the Odisha Finance Minister Niranjan Pujari presented the Odisha Budget 2023-24. The scheme named as **Nutana Unnata Abhilasha** that aims to train 1 Lakh youth in the state in the emerging technology areas.

The unique proposition of the scheme is as follows:

- a The Scheme will be focussing on Emerging Technologies skill development to build a talent fuel line for the industry in areas such as Cloud Computing, Artificial Intelligence, Augmented Reality-Virtual Reality, Data Science, 3D printing, Connected Vehicles, application of emerging technologies in domain areas of automobile, manufacturing, agriculture etc.
  - b The coverage will be One Lakh Youth in a schedules manner with proper checks and balance system in place.
  - c In line with the growth trajectory of the state economy and industry prowess, the scheme aims to enhance the skills of the youth and prepare them for the demands of the modern workforce.
- The measurement criteria of success will be the following.
- a. Digital Literacy improvement
  - b. Potential employment it generated.
- III. Today in this disruptive world technology is deep rooted in everything that we do. The pace at which technology is evolving is extremely fast. For example, what in yesteryears technology used to evolve in a decade is now seen to evolve in less than a year. Keeping that in the mind our institutes like ITI, Polytech, Engineering Colleges, Graduation etc needs to quickly adopt to Industry 4.0 framework so that our Skilled-in-Odisha professionals are made Ready-to-Deploy in the industry.
  - IV. This tender is only for Online Learning Platform (OLP) providers or their authorized partners/agencies/resellers to provide required online learning courses to youths of Odisha who have applied through the OSDA website.



## Important terms & conditions

Performance Bank Guarantee (PBG)	Irrevocable Performance Security of value 10% of the contract value in form of BG issued by Scheduled / Nationalized Bank in favour of OSDA. To be submitted at the correspondence address within 15 days of issuance of Lol.
Duration of Contract	5 Years.

## Schedule for Invitation of RFP

<b>A</b>	Name of the Client	Odisha Skill Development Authority (OSDA)
<b>B</b>	Address from where the RFP can be obtained	<b>Website:</b> <a href="http://www.skillodisha.gov.in">www.skillodisha.gov.in</a> and the tender section from <a href="http://empmissionodisha.gov.in">http://empmissionodisha.gov.in</a>
<b>C</b>	Address where response to RFP has to be submitted	<b>Address:</b> Directorate of Employment, Govt. of Odisha, Niyojan Bhawan, Kharvela Nagar, Sriya Square Bhubaneswar-751001
<b>D</b>	Issue of RFP Document	29.06.2023
<b>E</b>	Date for submission of Pre-Bid Queries	By 10.07.2023 through email. Email ID: <a href="mailto:emp.osda2018@gmail.com">emp.osda2018@gmail.com</a>
<b>F</b>	Date of Pre-Bid Meeting	Efforts will be made to clarify the queries through email. In case a need is felt for a meeting, then it will be organised through online medium and the same shall be intimated.
<b>G</b>	Time and date of submission of response to RFP	On 18.08.2023 latest by 4:00 pm
<b>H</b>	Time, Place and date for opening of Technical Proposal	On 18.08.2023 at 4.30pm at 2 <sup>nd</sup> Floor Conference Hall, Niyojan Bhawan, Kharvela Nagar, Sriya Square, Bhubaneswar-751001  The bids will be opened in presence of the bidders who choose to be present.
<b>I</b>	Date for finalisation of evaluation of Technical Bids by Competent Authority	Shall be intimated later
<b>J</b>	Time, Place and date for opening of the Financial Proposal	Shall be intimated later  The financial proposal will be opened in presence of the bidders who qualify as per the criteria stated under the Technical Proposal.
<b>K</b>	Bank Gurantee	Performance Bank Guarantee (PBG) amounting to 10% of the Total Contract Value will be deposited with OSDA as per standard RFP process of Government of Odisha valid for a period of 60 days issued to “Odisha Skill Development Authority (OSDA)”.

## Pre-qualifications & technical criteria

A proposer participating in the tender process shall possess the following minimum prequalification/ eligibility criteria. (Bidder needs to fill the checklist given in Annexure A)

-

S. No.	PQTQ criteria	Supporting Documents
1.	The bidder should be a legally registered entity in India.	Certificate of Incorporation / Certificate of Registration or similar legal document for Global Entity as well as Indian entity.
2.	The Bidder should have minimum average turnover of <b>Rs. 50 Lacs</b> in India during last three financial year.	Audited Financial Statements (Balance sheet & Profit & Loss statement)  In case books are not audited for the period, CA Certificate along with UDIN for provisional figures shall be submitted.
3.	The bidder should be original service provider or its authorised sub-dealer/ reseller/ subsidiary unit.	Certificate of such association in case if the bidder is not an OLP.
4.	The bidder should have valid GST and PAN number.	Self-attested copy of the GST certificate and PAN.
5.	The bidder should not be blacklisted by the State/ Central Government /State PSU as on bid submission date.	Self-certified letter on Online Learning Platform provider's letter head and it's partner as prescribed in Annexure C
6.	The platform should provide at least 1500 courses as per required domains enlisted in Annexure E	Self-certificate on Online Learning Platform provider's letter head duly signed by authorised signatory
7.	The platform should consist or must have a future schedule of courses curated by below mentioned categories of leading Indian universities or other top NIRF ranked Institutions: a) Indian Institute of Technology (IITs) b) Indian Institute of Management (IIMs) c) Indian Institute of Information Technology (IIITs) d) Indian School of Business (ISB) e) Indian Statistical Institute (ISI) a)	Provide links of courses being offered by these institutions on Online Learning Platform.

8.	The platform should also consist of courses curated by Ivy League and other top ranked universities.	Provide links of courses on Online Learning Platform and on respective universities' portal for at least one from any of Ivy league university.
9.	The platform should also consist of courses offered by the Fortune 500 software industry companies.	Provide links of courses on Online Learning Platform and on respective companies' portal from at least one Fortune 500 software industry companies
10.	The bidder should provide authoring capability where user can create their own courses and projects; in Hindi/English language.	Self-certificate on Online Learning Platform provider's letter head duly signed by authorised signatory
11.	The platform should have a built-in feature to gauge the skill level of the resources and recommend courses based on such analysis.	Self-certificate on Online Learning Platform provider's letter head duly signed by authorised signatory
12.	The bidder should provide stack ability where learners can stop at one course or stack multiple courses and projects for deeper transformational learning.	Self-certificate on Online Learning Platform provider's letter head duly signed by authorised signatory
13.	The bidder should provide range of courses of similar nature as per Annexure E. These courses may be of short duration refresher course/ project based learning (from one hour) to certification from recognised OEMs & partner universities/ diploma (4-6 months).	Self-certificate on Online Learning Platform provider's letter head duly signed by authorised signatory
14	Bidder should have worked with at least 10 different Governments or Govt departments globally	Work orders of the relevant work with contact persons of each work order for reference check if required.
15	At least 50% of the content available on the platform should be available for free audit.	Self-attested letter with evidence if any on the letter head of Online Learning platform provider.

16	Conflict of Interest	Bidder and Online Learning Platform provider should submit undertaking that no-conflict of interest shall arise in case of selection of agency for execution of scope of work in their respective letter head
17	On successful completion of course a learner should get the joint certification from the platform and the university/ organisation offering the course	Self-attested letter from authorized signatory on the letter head of Online Learning platform provider.
18	The platform should have defined career tracks for 30+ emerging Job Roles	Self-attested letter from authorized signatory on the letter head of Online Learning platform provider.
19	Platform should be able to give access to 1000+ self paced Projects	Self-attested letter from authorized signatory on the letter head of Online Learning platform provider.
20	The platform should provide an analytical dashboard access to track learner progress and skill development The Platform should have learner feedback mechanism to rate a course that they have competed The platform should have features like Sending emails,etc for admins to engage or send information to the learner's	Self-attested letter from authorized signatory on the letter head of Online Learning platform provider.
21	The course provider should have the flexibility to rotate licenses among different learners	Self-attested letter from authorized signatory on the letter head of Online Learning platform provider.

***“The above-mentioned clauses are indicative. Post sanction of contract /***

***empanelment additional clauses will be added as deemed necessary by OSDA”.***

**Note:** All the above-mentioned documents must be attached as a part of the response.

- I. Bidders to provide Compliance (Yes/No) against each item in the Pre-Qualification/Technical Eligibility Compliance Template as part of technical proposal (Annexure A)

## Scope of the engagement

The Bidder shall have to perform the following activities as per the scope of work given below, but not limited to: -

- I. The bidders should provide required courses to build capacity of the youths of Odisha, and to provide necessary certificate of successful completion for this.
- II. The bidder shall provide minimum of **10000 licenses/ year** (with a 20% variation in number of licenses) to access courses on the platform. Proposal has to be submitted for a period of five years. The validity of each licence will be 12 months and will be renewed very year for a period of 5 years. Also it is expected to share the price slab of 10,000 cohorts upto 2 lakh licenses for any future demand if any.
- III. The bidders should provide required courses to increase employability of the students in colleges of Odisha, and to provide necessary certificate of successful completion for the courses completed by the students.
- IV. To perform the gap analysis of the students to ascertain their current level of learning and recommend courses based on such analysis.
- V. Deliver futuristic technology certifications from Top Global Organisations like Google, Meta, IBM, Salesforce, SAP, Microsoft, Tally, etc for Digital Job roles.
- VI. Build strong story on learning & career outcomes as competitive advantage through industry micro-credentials for the students in institutes of Odisha.
- VII. Enabling Learner Groups across Engineering, Management, Degree, Polytechnic & ITI institutes to build technical skills by enabling them on basic digital skills and emerging job ready specialisations.
- VIII. Support these learners in further building career skills by Enhancing soft skills as well get them job interview ready through AI assisted interview simulation platforms and by conducting Hackathons aligned to Job roles.
- IX. Build Skill based digital profiles for students sharable with employers' showcasing skills and projects that students have developed.
- X. Offer Learning flexibility across web and mobile app.
- XI. Offer courses in Emerging Tech Areas must have courses.
  - a Artificial Intelligence
  - b Machine Learning
  - c Industrial IOT
  - d Data Analytics
  - e Engineering Design

- f Digital Manufacturing
- g Robotics
- h 3D Printing
- i GIS
- j Cybersecurity
- k AR / VR
- l Data Warehouse Development
- m Fullstack / Cloud Developer
- n iOS/ android development
- o And other emerging technology domains that has potential job opportunities in the market for freshers.

XII. Create dashboards to show skill progression of the students. The company offering platform and services should share the reports and not only the resellers or should be available on the platform via a easily accessible dashboard.

XIII. Train students on the career skills on self-paced mode that employers are hiring for in high growth sectors.

XIV. Give students hands-on projects to practice skills and build a portfolio that stands out to employers. Access to projects.

XV. Set up a separate portal for the students of OSDA with the organisations own and OSDA's branding.

XVI. SSO integration with OSDA portal and assign admin rights to each college to monitor the performance of the students.

## Functional Requirements

I. The platform should provide courses for training of various levels of resources in the same domain.

II. Ability to switch, remove or add learner to licenses at any time with no need for permission from the platform. The right to do such switches, removal or addition must remain with the OSDA admin.

III. The bidder should provide the logo of OSDA on the console and its name & logo on the certificate of completion.

IV. Per license fee shall include all type of costs for successful completion of all courses of all types as well as authoring of new courses by OSDA.

V. The bidder shall provide a dedicated resource (SPOC) for redressal of any type of grievance related to delivery of the terms of contract during the period of the contract.

VI. The bidder shall also provide a single point of contact for program managing the initiative and from time to time provide recommendations to update the course catalogue.

VII. The bidder shall also be responsible for attending the review meetings with OSDA and provide insights and guidance based on experience in similar engagements.

## Requirement for Admin Console & Sub-Admin Consoles

The Bidder need to provide an Admin Console and Sub-Admin Consoles to perform the following activities as mentioned below:

### *Functionalities of Admin Console*

- I. Create Sub-Admin for management of users.
- II. Create/Modify/Delete/Assign/Register Users.
- III. Assign Courses to Users.
- IV. Track Enrolled/Assigned User Activity which includes:
  - a. Monthly Activity
  - b. Quarterly Activity
  - c. Semi Annual Activity
  - d. Annual Activity
- V. Track no of active Users.
- VI. Track average Time utilized.
- VII. Download Reports, such as:
  - a. User Course Activity Reports
  - b. User Progress Reports
  - c. Course Completion reports (built capacity report)
  - d. Gap analysis reports.

### *Functionalities of Admin Console*

- I. Assign the courses to Users under the group
- II. Track activity of users under the group
- III. Download Reports such as:
  - a. User Activity Reports
    - i. Monthly Activity
    - ii. Quarterly Activity
    - iii. Semi Annual Activity
    - iv. Annual Activity
  - b. User Progress Reports
  - c. Course completion report
  - d. Gap analysis report

## Service Levels Agreements

The below mentioned penalty are capped maximum up to 10% of total estimated contract value after which, OSDA may terminate the Agreement/Contract and the Performance Bank Guarantee may be forfeited.

Sr. No.	Deliverables	Timelines (in weeks) (T=Sign of Contract)	Penalty
1	Providing Licences along with the access credentials for Admin User with required functionalities as mentioned in Clause 8.1.	T+2	1% of the total project cost for delay of each week
2	Delay in extending support in administration and program management more than a week of receiving the request from OSDA.	T+2	1% of the total project cost for delay of each week

## Payments

- i. Bidder will be required to submit the invoice after supplying the actual quantities of Online Learning Platform (OLP) licences which shall be valid for the period of 5 years on the rates quoted in financial bid for minimum of 10000 user licences (with a 20% variation in number of licenses) as per the scope of RFP.
- ii. Payment will be made with taxes after deducting penalties if any and subject to verification of the supporting documents by OSDA.
- iii. Payment would be made in Indian Rupees only based on the actual resource deployed by the agency and dollar value fluctuation will not be taken into consideration.
- iv. Payment to the agency shall be paid by OSDA maximum within 60 days of invoice submission.
- v. All payment will be made in INR.
- vi. The schedule of the payment is 60 days upon receiving the invoices in correct format and facts related to the milestones.



vii. The Payment milestones will be

- a Award of Contract / Work Order for a period- 10% of the contract value
- b Actual Start of the Engagement (Kick-off): 10% of contract value
- c Delivery of Licenses for the said period: 60% of the contract value
- d Completion of the Contract / Work Order for a period: 20%

#### Submission of bids to RFP

The RFPs need to be submitted as per the formats enclosed in **Annexures**. The RFP document along with all supporting documents and certificates shall be submitted in a single sealed cover with double envelope (one envelope super scribed Technical Proposal and second envelope super scribed as Financial Proposal) , which shall be super scribed as “**Request for Proposal (RFP) for Selection of Agency for online licenses to impart Digital Skills under the NUA scheme of Government of Odisha in Technical Institutes**”.

- a) The RFPs shall be supported by the documents as listed in **Annexures**.
- b) While preparing the RFP, the applicant is expected to examine this document in detail. Material deficiencies in providing the information requested in the document may result in rejection of the RFP.
- c) The applicants shall bear all costs associated with the preparation and submission of their RFP and OSDA shall not be responsible or liable for those costs, regardless of the conduct or outcome of the selection process.
- d) OSDA is not bound to accept any RFP and reserves the right to annul the selection process at any time prior to the selection.
- e) The RFP shall be signed in original and stamped on each page.

- f) If the envelopes and packages with the RFP are not sealed and marked as required, OSDA shall assume no responsibility for the misplacement, loss or premature opening of the RFP.
- g) The RFP or its modifications must be sent to the address indicated of the OSDA in this RFP and must be received by OSDA no later than the deadline indicated there in or any extension to this deadline. Any RFP or its modification received by OSDA after the deadline shall be declared late and rejected.
- h) The RFP shall be valid for a minimum period of **120 days** from the last date of submission.

#### Method of Selection of Industry Partner

- a) An Evaluation Committee constituted by the OSDA shall carry out a detailed evaluation of the bids received by it in order to determine whether they are substantially responsive to the requirements set forth in the RFP. In order to reach such a determination, the committee shall adopt QCBS method for evaluation and examine the information supplied by the applicants as well as evaluate the same as per the eligibility criteria specified in this RFP. The Committee will also evaluate the Financial Proposal for the Project submitted by the bidder. For the overall evaluation combine score of technical and financial evaluation shall be taken into the consideration in the ratio of 80:20 (weightage).
- b) The evaluation process will have technical evaluation & financial evaluation.
- c) The Committee members will assess the original copies of all documents (signed and stamped) as in the original soft copy of the proposal as submitted through email and presentations of the applicant on specific parameters related to their capacity to deliver.
- d) Sanction of contract/empanelment will be done by the

committee after assessing documents submitted and presentation.

- e) Inability to submit requisite supporting documents/ documentary evidence, may lead to rejection.
- f) The Committee may ask to seek clarifications on their RFPs from the applicants.
- g) The Committee reserves the right to reject any or all proposals on the basis of any deviations. Selection of the bid will be done solely at the discretion of the Committee.
- h) OSDA reserves the right to accept or reject any RFP, and to annul the evaluation process and reject all proposals at any time prior to sanction of contract, without thereby incurring any liability to the affected proposal or applicants.
- i) Each of the responses shall be evaluated as per the criteria and requirements specified in this document in Annexures.
- j) The qualifying score in the evaluation is 75 out of the total score of 100.**
- k) If adequate nos. of firms do not qualify, then, OSDA, Bhubaneswar may reduce the qualifying score, however, it shall not be less than 60.
- l) Financial Proposal will be opened for the applicants those qualified in the Pre-Qualification and Technical evaluation only. OSDA may seek the technically qualified bidders for power-point presentation on the proposal submitted.
- m) The financial bid shall include all duties, levies, taxes except for GST, which shall be payable as per extra on the basis of the prevailing tax rates.
- n) If there is any discrepancy between the unit price and the total price that is obtained by multiplying the unit price and quantity, the unit price shall prevail and will be considered for further calculations.
- o) If there is a discrepancy between words and figures, the amount in words shall prevail, unless the amount expressed in

words is related to an arithmetic error, in which case the amount in figures shall prevail subject to clause (iii) above.

- p) The bidder with the lowest price among the Financial Bids will be the L1 bidder.
- q) If there is a mismatch between values quoted in figures and words, the value quoted in words shall prevail.
- r) No correspondence shall be entertained outside the process of negotiation/ discussion with the Committee.

### Disqualification

The RFP would be disqualified at any time during the evaluation process at the sole discretion of the OSDA for the following reasons:

- a) Submitted the bid after the response deadline.
- b) Made misleading or false representations or suppressed relevant information in the RFP (including documents, forms, statements, attachments, presentations, etc.) submitted as proof of the eligibility requirements or as part of the RFP.
- c) Failure to meet any of the eligibility criteria as mentioned in the document.
- d) Failure to provide clarifications, non-responsive and/or substantive responses, when sought.
- e) Debarred/ Blacklisted by any Government/ Semi Government/ Government owned Agency including Quasi-Government Sector Organization for corrupt, fraudulent practices or reasons related to non- performance in an engagement on the date of opening of EOI. Please use the format provided in the annexure.
- f) Found to have conflict of Interest for this assignment.
- g) On any other ground as may be deemed fit by OSDA.

### Confidentiality

- a) From the time the bids are opened to the time the selection

is declared, the applicant should not contact OSDA on any matter related to its RFP evaluation. Information relating to the evaluation of RFP and award recommendations shall not be disclosed to the applicants who submitted the RFP or to any other party not officially concerned with the process, until the publication of the selection declaration.

- b) Any attempt by the shortlisted applicants or anyone on behalf of the applicant to influence improperly the client in the evaluation of the EOI or agreement award decisions may result in the rejection of its RFP.

The format for evaluating the Technical Proposal is provided below.

<b>Format for Technical Evaluation</b>				
<b>Name &amp; address of the Applicant:</b>				
<b>(For office use only)</b>				
<b>Sl. No</b>	<b>Criteria</b>	<b>Maximum Marks</b>	<b>Marks Obtained</b>	<b>Remarks</b>
<b>1</b>	<b>Years of business experience:</b>	<b>10</b>		
	a) Zero year of experience 0 marks			
	b) Upto 2 year of experience 1 marks			
	c) For every 1 years of experience 1 marks upto a max of 10 marks			
<b>2</b>	<b>Bidder should have worked with at least 10 different Governments or Govt departments globally</b>	<b>10</b>		
	a) For 10 organizations.: 5 marks			
	b) Between 11 to 20 Organizations.: 8 marks			
	c) Above 20 Organizations.: 10 marks			
<b>3</b>	<b>Average annual turnover (last 3 financial years i.e. 2020-21, 2021-22 &amp; 2022-23):</b>	<b>10</b>		
	a) Between Rs.50 Lakhs to Rs.1 Crore: 5 marks			
	b) For every 50 Lakhs above Rs.1 Crore: 1 mark for			

	each up to maximum of 10 marks			
4	<b>The platform should provide at least 1500 courses as per required domains enlisted</b>	30		
	<b>in Annexures</b>			
	a) 1500 courses.: 10 marks b) For every additional 500 courses 5 marks each upto 30 marks			
5	<b>The platform should also consist of courses curated by the mentioned categories of leading Indian universities in the RFP</b>	10		
	For every reputed universities mentioned in the RFP will carry 1 mark upto 10 marks			
6	<b>The platform should have courses from top universities globally.</b>	20		
	a) upto than 10 universities: 1 marks			
	b) For every 10 universities 1 additional marks upto 20 marks maximum			
7	<b>The platform should also consist of courses offered by the Fortune 500 companies preferably organizations whose courses are for job markets.</b>	10		
	a) upto than 10 organizations: 1 marks			
	b) For every 2 organizations 2 additional marks upto 10 marks maximum			
<b>Total</b>		<b>100</b>		

## Financial Evaluation

- I. The Evaluation Committee (EC) would scrutinize the commercial bids. Bids not in compliance to the commercial bid format shall be rejected straightaway.
- II. If there is only one bid, OSDA reserves the right to process the single bid or take recourse to the process of re-tendering.

## Selection Process

- I. The bidder qualified in Eligibility criteria in QCBS selection process rate shall be the successful bidder.
- II. In case of two or more bidders quoting the same value, bidder having higher average annual turnover as calculated per PQTQ clause shall be preferred.

## Signing of Contract

- I. Selection will be for a period of five years for providing the licences for Online Learning Platform (OLP) as per the terms and conditions mentioned in RFP.
- II. The incidental expenses of execution of agreement/contract shall be borne by the successful bidder.

## Performance Bank Guarantee

- i. The bidder who is selected as Online Learning Platform (OLP) provider with OSDA under this RFP shall submit a Performance Guarantee of an amount as mentioned in section 2 - Important Terms & Conditions in the form of Performance Bank Guarantee (PBG) for the engagement period plus 90 days. All charges with respect to the Performance Security shall be borne by the bidder.
- ii. The Performance Security shall remain with OSDA for the engagement period plus 90 days.
- iii. The Performance Security shall be returned upon being satisfied that there has been due performance of the obligations of the bidder under the contract. However, no interest shall be payable on the performance security.

## Period of Contract

- i. Contract for selection for Online Learning Platform (OLP) will be signed with the successful bidders for a period of 5 (Five) years.

## Termination of Contract

### Termination for Default

- I. OSDA may, without prejudice to any other remedy for breach of contract, by written 60 days' notice of default sent to the selected agency, terminate the contract in whole or part if the selected agency fails to deliver any or all of the systems within the period(s) specified in the contract, or within any extension thereof granted by the Purchaser pursuant to conditions of contract clause or if the successful bidder fails to perform any other obligation(s) under the Contract.
- II. In the event that OSDA terminates the Contract in whole or in part, pursuant to the conditions of contract clause, it may procure, upon such terms and in such manner, as it deems appropriate, systems or services similar to those undelivered and the selected agency shall be liable to pay OSDA for any excess costs for such similar systems or services. However, selected agency shall continue the performance of the Contract to the extent not terminated.

### Termination for Insolvency

OSDA may at any time terminate the Contract by giving a written notice of at least 60 days to the selected proposer if the selected proposer becomes bankrupt or otherwise insolvent. In such event, termination will be without compensation to the selected proposer, provided that such termination will not prejudice or affect any right of action or remedy that has accrued or will accrue thereafter to OSDA.

### Termination for Convenience

OSDA, by 60 days' written notice sent to the selected agency, may terminate the contract, in whole or in part at any time for its convenience. The notice of termination shall specify that termination is for OSDA's convenience, the extent to which performance of the selected agency under the contract is terminated and the date upon which such termination becomes effective. However, any undisputed payment to the invoices of the task accomplished by selected agency would be paid by OSDA.

## Financial Proposal

- i. The proposals shall be valid for a period of three (03) months from the date of opening of the proposals. On completion of the validity period, unless the bidder withdraws his



proposal in writing, it will be deemed to be valid until such time that the bidder formally (in writing) withdraws his proposal. In exceptional circumstances, at its discretion, OSDA may solicit the bidder's consent for an extension of the validity period. The request and the responses thereto shall be made in writing.

- ii. Unless expressly indicated in this tender, bidder shall not include any technical information regarding the services in the financial proposal. Additional information directly relevant to the scope of services provided in the tender may be submitted to accompany the proposal. However, this information will not be considered for evaluation purposes. The financial Proposal should not comprise of any direct/ indirect conditions. It is required that all the financial proposals submitted against the tender should be unconditional. If the financial proposal contains conditions OSDA may consider rejecting such proposals.
- iii. It is also required to submit a pricing slab for each additional 10000 licenses up to a limit of 2 lakh licenses for each year which may be used in subsequent years in case OSDA prefers to increase the annual intake of licenses beyond the stated 10,000 licences as mentioned in this RFP. This slab will be also valid for the entire contract period. However for the evaluation purpose L1 will be determined purely based on the price sheet for 10,000 licenses. The slab pricing sheet should be added as an annexure in the RFP response.

## Governing Law

The Contract shall be governed by and interpreted in accordance with the laws of the State of Odisha prevalent during & at the time of signing of contract. The courts in Bhubaneswar shall have the jurisdiction.

## Force Majeure

- i. Notwithstanding the provisions of conditions of contract, the successful bidder shall not be liable for forfeiture of its performance security or termination for default, if and to the extent that its' delay in performance or other failure to perform its obligations under the contract is the result of an event of Force Majeure.
- ii. For purpose of this clause, Force Majeure means an event beyond the control of the successful bidder and not involving the successful bidder's fault or negligence and not foreseeable. Such events may include, but are not limited to acts of OSDA either in its sovereign or contractual capacity, wars or revolutions, fires, floods, epidemics, quarantine restrictions and freight embargoes.
- iii. If a Force Majeure situation arises, the successful bidder shall promptly notify OSDA in writing of such conditions and the cause thereof. Unless otherwise directed by OSDA in writing, the successful bidder shall continue to perform its obligations under the contract as far as is reasonably practical and shall seek all reasonable alternative means for performance not prevented by the Force Majeure event.

## Annexures:

### Annexure A - Pre-Qualification/Technical Eligibility Compliance Template

<b>S. No.</b>	<b>PQTQ Criteria</b>	<b>Supporting Documents</b>	<b>Compliance (Yes/No)</b>	<b>Ref. Pg. No. of Document submitted by Bidder</b>
1.	<<PQTQ Criteria 1>>	<<PQTQ Criteria 1>>	Yes/No	Page No Reference
2.	<<PQTQ Criteria 2>>	<<PQTQ Criteria 2>>	Yes/No	Page No Reference
3.	<<PQTQ Criteria 3>>	<<PQTQ Criteria 3>>	Yes/No	Page No Reference

## Annexure B – Online Learning Platform (OLP) Provider’s Authorization Form

To,

Date:

Chief Executive Officer

Odisha Skill Development Authority

Bhubaneswar, Odisha

In response to the RFP Ref. No. \_\_\_\_\_ dated \_\_\_\_\_  
for Selection of Agency for Supply of Online Learning Platform Licenses for OSDA, OLP  
<<NAME OF THE OLP>> (hereafter "OLP") is pleased to support <<PARTNER NAME>> for  
the pursuit of the Tender.

I/We confirm that as on the date of this letter <<PARTNER NAME AND ADDRESS>>, has  
due authorization from us to use our Online Learning Platform for the purposes of the above  
referenced tender. Should <<PARTNER>> be awarded the contract resultant from the above  
referenced tender, OLP provider will support <<PARTNER>> with our Online Learning  
services in accordance with the then prevailing commercial terms and agreements.

Yours faithfully,

(Name): \_\_\_\_\_

(Name of Online Learning Platform (OLP) provider): \_\_\_\_\_

Note: This letter of authority should be on the letterhead of the OLP provider and should be  
signed by authorized signatory

## Annexure C - Undertaking For Non-Blacklisting

**{To be submitted on the letter head of the bidder}**

To,  
Chief Executive Officer

Date:

Odisha Skill Development Authority

Bhubaneswar, Odisha

In response to the RFP Ref. No. \_\_\_\_\_ dated \_\_\_\_\_  
for Selection of Agency for Supply of Online Learning Platform Licenses for OSDA, as an  
Owner/ Partner/ Director/ Auth. Sign. of \_\_\_\_\_, I/ We  
hereby declare that presently our Company/ agency \_\_\_\_\_, at the time of  
bidding:

- (a) Possess the necessary professional, technical, financial and managerial resources and competence required by the Bidding Document issued by the OSDA;
- (b) Have fulfilled my/ our obligation to pay such of the taxes payable to the Union and the State Government or any local authority as specified in the Bidding Document.
- (c) is having unblemished record and is not declared ineligible for corrupt & fraudulent practices either indefinitely or for a particular period of time by any State/ Central government/ State PSU.
- (d) Does not have any previous transgressions with any entity in India or any other country during the last three years.
- (e) Does not have any debarment or blacklisting by any other govt. department/ organization/ society.
- (f) is not insolvent in receivership, bankrupt or being wound up, not have its affairs administered by a court or a judicial officer, not have its business activities suspended and is not the subject of legal proceedings for any of the foregoing reasons.
- (g) Does not have, and our directors and officers not have been convicted of any criminal offence related to their professional conduct or the making of false statements or misrepresentations as to their qualifications to enter into a procurement contract within a period of three years preceding the commencement of the Tender Process, or not have been otherwise disqualified pursuant to debarment proceedings;
- (h) Does not have a conflict of interest as mentioned in the bidding document which materially affects the fair competition.
- (i) Will comply with the code of integrity as specified in the bidding document.

If this declaration is found to be incorrect then without prejudice to any other action that may be taken as per the provisions of the applicable Act and Rules thereto prescribed by GoO, my/ our security may be forfeiture in full and our proposal, to the extent accepted, may be cancelled.

Thanking you,

Authorized Signature {In full and initials with Seal}:

Name and Title of Signatory:

Name of Bidder (Agency/ Company's name):

In the capacity of:

Address:

Contact information (phone and e-mail):

Date & Time& Place:\_\_\_\_\_

## Annexure D – Financial Bid Cover Letter & Format

### Financial Bid Covering Letter:

To,  
Chief Executive Officer

Date:

Odisha Skill Development Authority

Bhubaneswar, Odisha

\_\_\_\_\_,'

Reference: : \_\_\_\_\_ Dated: \_\_\_\_\_

Dear Sir,

- a) I/We, the undersigned proposer, having read & examined in detail, the Bidding Document, the receipt of which is hereby duly acknowledged. I/ we, the undersigned, offer our best commercial rates to provide services with the said tender documents and in accordance with the schedule of Price indicated in the Price Bid and made part of this Tender.
- b) If our Bid is accepted, we undertake to complete the project within the scheduled time lines.
- c) We confirm that this offer is valid for 120 from the date of submission of the bid of to the OSDA.
- d) This Bid, together with your written acceptance thereof and your notification of award, shall constitute a binding Contract between us.
- e) We agree that the OSDA is not bound to accept the lowest Bid or any Bid, or the OSDA may reject all bids.
- f) I/We agree to all the terms & conditions as mentioned above & in the bidding document and submit that we have not submitted any deviations in this regard.

Date:

Authorized Signatory

Name:

Designation:

Financial Bid :

Name of the Bidder:

Address:

We submit herewith the Financial Proposal for the assignment proposed by OSDA:

S. No.	Particulars	Quantity / Year	BASIC RATE without GST In Figures To be entered by the Bidder in Rs.	TOTAL AMOUNT Without GST
		A	B	C = (A*B)
1	Online Learning Platform - User License Fee for the each Year for 5 years	10000		
Grand Total of "C" (In Figures)				
Grand Total of "C" (in Words)				

**Notes:**

- I. The yellow highlighted portion shall only be filled by the bidder.
- II. The aforesaid quantities are tentative and normative for bid assessment, actual quantities may vary subject to prevailing conditions and requirement, therefore OSDA cannot be asked/expected for guaranteed procurement of mentioned quantities and billing will be done on actual usage/procurement.
- III. The Bidder is required to quote prices inclusive of cost of incidental services, applicable taxes and duties, exclusive of GST which shall be paid as per the prevailing rates.
- IV. The amount in column "C" (Total Cost) shall be evaluated for financial bid.
- V. The Payment for the aforesaid quoted value shall be paid in accordance with clause of 'Payment terms'.
- VI. Please provide slab wise pricing in the cohort of 10000 licenses upto 2 lakhs licenses as an annexure for price blocking for any additional requirement in future if any. The department may issue additional cohorts based on the demand from the state.

## Annexure E – Domains Level Course Requirement

Following are the list of Job Roles in emerging tech that platform should be able to provide skill development.

- Facebook Marketing Analyst
- Goodwill Career Coach
- Cloud Computing professionals
- Testing Professionals
- Web 3.0 professionals
- Blockchain professionals
- Data Analytics and AI/ML professionals
- BI & Datawarehouse professionals
- Drone, GIS, Remote Sensing, Photometry and Telemetry specialist
- IT Infra professional
- Cybersecurity professional
- Big Data Specialist
- Google: Data Analyst / Digital Marketeer / IT Support Specialist / Project Manager / UX Designer
- Hubspot Sales Representative
- IBM Cybersecurity Analyst / Data Analyst / Data Analyst (with Excel and R) / Data Engineer / Data Scientist / Data Warehouse Engineer / DevOps and Software Engineer / Full Stack Software Developer / Mainframe Developer / Operations Research Analyst / Technical Support Professional
- Intuit Bookkeeper
- Meta Consultant: Android Developer / Back-End Developer / Database Engineer / Front-End Developer / iOS Developer / Marketing Analyst / Social Media Marketeer
- Salesforce: Sales Development Representative / Sales Operations Specialist
- SAP: Technology Consultant / Functional Consultant
- SAS Programmer
- Tally Bookkeeper
- HR professional like Organization Behaviour / Design / Management etc.
- Consulting Professionals: Management / Technology / Finance / Project Management etc.
- Anything new emerging roles that would be trending in the period of contract.

The initiative should be able to give indicative projects for the above-mentioned job roles indicated along with courses.