

## GUIDELINES FOR ELIGIBLE GIRLS FOR MATURITY CLAIMS

1. After checking up her details on the Department's website, the eligible girl should immediately open a savings bank account with one of the authorized SBI branches in the NCT of Delhi. Girls registered in ladli scheme can open a zero balance account in an authorized SBI branch. The district wise list of authorized SBI branches is available on the website of this Department.
2. To open her bank account, the eligible girl would require the following documents:
  - 02 Passport size photographs.
  - Original Acknowledgement Receipt issued by SBI Life Insurance Co. (SBIL) at the time of her registration in ladli scheme.
  - Any one of the following **photo identity proofs** of the girl:
    - Passport.
    - Electoral Identity Card.
    - PAN Card.
    - Identity Card issued by any Govt. Establishment containing the eligible girl's photo.
    - Driving Licence.
    - Photo identity card issued by Post Office.
    - Photo identity card from a recognized University or Institution.
    - Photo identity card issued by employer.
3. Any one of the following **proofs of residence**:
  - Ration Card.
  - Credit Card Statement.
  - Salary Slip.
  - Income Tax/Property Assessment document.
  - Telephone bill/electricity bill/bank account statement.
  - Proof of residence issued by a recognized public authority.
  - Copy of registered sale deed/lease agreement.
  - If the eligible girl resides with her relatives, in that case the residence proof of such relatives has to be produced by her along with her own identity proof and certificate of her relatives that the girl is related to them and resides with them.
  - Certificate issued by Warden of recognized university/college/institution containing the eligible girl's

permanent address. Such certificate should be countersigned by the Principal/Registrar/Dean (Students Welfare) of that institution.

Note: A savings bank account opened on the basis of such certificate will have to be closed by the girl upon leaving that university/college/institution.

- Certificate issued by employer.
4. After the eligible girl has opened her account, she should contact the concerned District Officer (WCD) along with the following documents:
    - Original pass book of her savings bank account and a copy thereof.
    - A crossed blank cheque in respect of that account.
    - Original Acknowledgement Receipt issued by SBIL at the time of her registration in ladli scheme and a copy thereof.
    - Proof of having taken admission in Class-XII in academic session 2008-09 / proof of having passed Class-XII in the year 2009.
  5. Upon verification of the above documents, the concerned District Officer (WCD) will process the eligible girl's claim, following which the amount deposited in her account will be remitted to her savings bank account, which can be withdrawn by her by cheque or by cash.